



CITY OF ALBUQUERQUE

Albuquerque Police Department Office of Policy Analysis (OPA)

Meeting Minutes 18-9

DATE: July 19, 2018
TIME: 10am – 11:30am
VENUE: Chief's Conference Room 5th Floor LEC

ATTENDEES:

Jolene Luna, Implementation Unit Mgr.
William Kass, POB
Ed Harness, CPOA Executive Director
Paul Skotchdopole, CPOA Investigator
Ferris Simmons, Lt. APD Field Services
Mike Meisinger, Lt. APD Academy
Felipe Garcia, Sgt. APD Field Services
Shawn Garrett, Lt. APD Field Services
Jim Edison, Sgt., APD Field Services
Greg Mondragon, Prisoner Transport Unit
Lindsay VanMeter, City Attorney
Justin Montgomery, APOA Representative
Sofia Torrez, Communications, Data Coordinator
Leroy Garcia, APD Records Technician
Frank Galanis, Risk Management
Julie Maycumber, APD Field Services
Kim Prince, APD SW Substation
Shania Gallegos, Compliance Bureau

1. SOP 1-32 Compliance Division	Presented by Lt. Cori Lowe
Discussion:	Presented overview of the draft policy to the Office of Policy Analysis. This is a new SOP to reflect a new Division within APD.
Action:	1. The draft SOP, as presented, will be posted on PowerDMS for stakeholder Commentary.
2. SOP 1-3 Grooming Standards	Presented by A/Commander Tim Espinosa
Discussion:	Presented overview of the draft policy changes to the Office of Policy Analysis regarding tattoos.

	OPA members made a recommendation to only require unapproved tattoos to be documented. One member was against allowing tattoos to be shown while on duty as they can be offensive to the public.
Action:	1. The draft changes will be reviewed with the Deputy Chief, and if accepted will move to Commentary.

3. SOP 2-7 Damage to Civilian Property	Presented by Officer Julie Maycumber
Discussion:	Presented overview of the draft policy changes to the Office of Policy Analysis to remove references to Department property as this information is in a different SOP.
Action:	1. The draft SOP, as agreed upon by OPA, will be posted on PowerDMS for stakeholder Commentary.

4. SOP 2-48 Towing and Wrecker Services	Presented by Officer Julie Maycumber
Discussion:	Presented overview of the draft policy changes to the Office of Policy Analysis which entailed updates information on towing sheets. Clarifying language was also added to the SOP.
Action:	1. The draft SOP, as agreed upon by OPA, will be posted on PowerDMS for stakeholder Commentary.

5. SOP 2-24 Hazardous Material Incident Response	Presented by Frank Galanis
Discussion:	Presented overview of the draft policy changes to the Office of Policy Analysis. The change was made to update the contact information for pick up or disposal of hazardous waste material.
Action:	1. The draft SOP, as presented, will be posted on PowerDMS for stakeholder Commentary.

6. SOP 2-32 Exposure to Blood or Bodily Fluids	Presented by Frank Galanis
Discussion:	Presented overview of the draft policy changes to the Office of Policy Analysis. The change was made to add guiding language if a source refuses to consent to a blood draw.
Action:	1. The draft SOP, as presented, will be posted on PowerDMS for stakeholder Commentary.