



CITY OF ALBUQUERQUE

Albuquerque Police Department Office of Policy Analysis (OPA)

Meeting Minutes

DATE: May 10, 2018
TIME: 10am – 11:30am
VENUE: Chief's Conference Room

ATTENDEES:

Jolene Luna, Implementation Unit Mgr.
AdamPaul Garcia, SOP Liaison
Jeremy Schmehl, City Attorney
William Kass, POB
Ed Harness, CPOA Executive Director
Paul Skotchdopole, CPOA Investigator
Leroy Garcia, APD Records Technician
Matthew Schmidt, Sgt. Advanced Training, APD Academy
Jeff Jones, Detective APD Crimes Against Children Unit
Josh Brown, Lt. APD Property Crimes
Jason Sanchez, Lt. APD Violent Crimes
Sean Wallace, Lt. APD Special Investigations Division
Greg Webber, Lt. APD Internal Affairs
Ferris Simmons, Lt. APD Field Services
Frank Galanis, Risk Management
Felipe Garcia, Sgt. APD Field Services
Jim Edison, Sgt. APD Field Services
Tracy Drager, Officer APD Operations Review

ABSENTEES: Shaun Willoughby, APOA President or designee

Discussed Agenda items:

1. Introduction of OPA members in attendance
2. SOP 3-52 Overview of revised policy development SOP
 - Jolene Luna
3. Presentation- SOP 2-13 StarChase Management System:
 - Lt. Joshua M Brown
4. Presentation- SOP 2-2 Department Property

- Officer Tracy Drager
5. Presentation- SOP 3-21 Scheduled and Unscheduled Leave
- Officer Tracy Drager

Action Items:

1. SOP 2-13 StarChase Management System:

A. Concern:

- a. Felony threshold for deployments.
- b. Illegal search and seizure of property and fourth amendment violations.

B. Action:

- a. Jeramy Schmehl, Edward Harness, William Kass, and Frank Galanis will work alongside of the Subject Matter Expert (SME) to acquire case law and other supporting documents for further review of this section.

2. SOP 2-2 Department Property:

A. Concern:

- a. OPA member Sgt. Edison asked for clarification on the list of issued property.

B. Action:

- a. Revisions for military leave agreed upon; draft policy will now move onto 7-Day department commentary.
- b. Recommendation form provided to OPA member Sgt. Edison for formal recommendation.

3. SOP 3-21 Scheduled and Unscheduled Leave:

A. Concern: N/A

B. Action:

- a. Revisions for military leave agreed upon: draft policy will now move onto 7-Day department commentary.