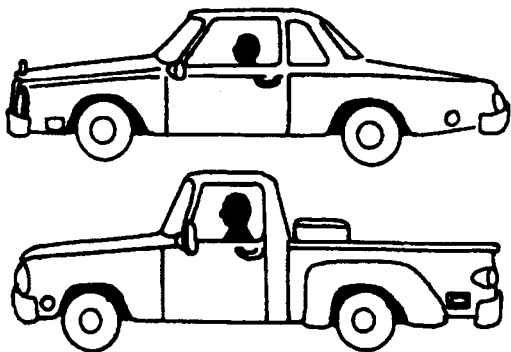


DESCRIBING A VEHICLE



LICENSE PLATE NUMBER
numbers, letters, words, colors, state, sticker year

TYPE OF VEHICLE
automobile, mini-van, SUV, pickup, motorcycle, etc.

COLOR
describe in your own words

YEAR AND MAKE
Chevrolet, Ford, Chrysler, Jeep, GMC, Toyota, etc.

STYLE
2 door, 4 door, 4x4, etc.

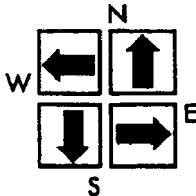
MODEL
F-Series Pickup, Camry, Accord, Malibu, Taurus, etc.

NUMBER OF OCCUPANTS
how many people: men, woman, children, any animals

GENERAL CONDITION
new, old, any marks, dents, scratches, missing lights, mismatched parts, etc.

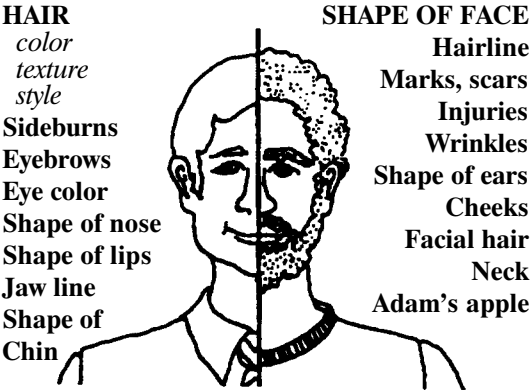
UNUSUAL FEATURES

DIRECTION OF TRAVEL



DESCRIBING A SUSPECT

FACE



BODY

DESCRIPTION FROM HEAD TO FOOT

Race
Sex
Apparent age
in 5 to 10 year units

Height in feet
and 2 inch units

Weight/Build
in 10 pound units

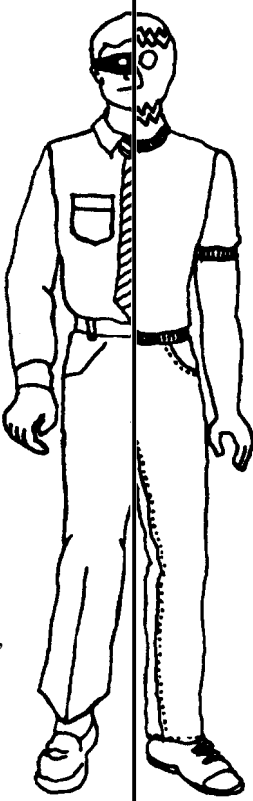
Hair, eye & skin color
Scars, marks, tattoos

Clothing
description from head to toe

Head coverings, eyeglasses, coat, jacket, shirt, sweater, blouse, vest, pants, skirt

color, length, material, type, collar, sleeves, legs and condition

Shoes, socks
Unusual features



IMPORTANT TELEPHONE NUMBERS

POLICE-FIRE-MEDICAL911
POLICE (non-emergency)242-COPS (2677)
TELEPHONE REPORT UNIT (TRU) ..768-2030
APD RECORDS DIVISION768-2020
CODE ENFORCEMENT924-CODE (2633)
DOMESTIC-VIOLENCE SHELTER247-4219
RAPE CRISIS CENTER266-7711
POISON CONTROL843-2551
APS POLICE243-7712
CHILD PROTECTIVE SERVICES (CHILD ABUSE)841-6100
CITIZEN CONTACT CENTER311
CRIMESTOPPERS843-STOP (7867)

SW Area Command	831-4705
VA Area Command	761-8800
SE Area Command	256-2050
NE Area Command	823-4455
FH Area Command	332-5240
NW Area Command	768-4850



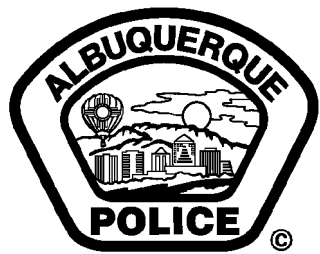
For a complete list and brief description of the various crime prevention programs available to adults and children in our community, please call 924-3600 or go to www.cabq.gov/police. We will be pleased to mail you a copy for your reference.

APD CRIME PREVENTION UNIT
400 ROMA NW, ALBUQUERQUE, NM 87102



How to Report a Crime and Be a Good Witness

Albuquerque Police Department
Crime Prevention Unit
400 Roma NW
Albuquerque, NM 87102
505-924-3600



CALL THE TELEPHONE REPORTING UNIT



768-2030 and/or website
cabq.gov/police
TO REPORT THE FOLLOWING:

Thefts
Thefts from Vehicles
Vandalism
Missing Persons
 over 12 years of Age
Threats & Harassment
Runaways
Simple Assaults
Supplemental Information to
Reports Already Taken



EMERGENCY 911

An *emergency call* is defined as a situation where a person's life or property is in danger or threatened. In-progress calls are where crimes are being committed at the time of your report.

EXAMPLES OF EMERGENCY CALLS

Accident with injuries	911
Attempted suicides	911
Rescue calls	911
Ambulance calls	911
Person injured or bleeding	911
All fire calls	911
Strangers forcibly entering neighbor's house or car	911
Strangers carrying household articles, appliances, luggage, etc. from neighbor's house	911
Someone trying to gain entrance to your home	911
Group of persons with weapons preparing to fight	911
If your house is broken into while you were gone, DO NOT ENTER HOUSE	911
Automobiles stopping to pick up persons walking along the street if it looks like the person doesn't want to go — especially young children	911
Shootings, stabbings	
Armed robberies	911
Rape	911

NON-EMERGENCIES 242-COPS (2677)

A non-emergency call is a situation where a person's life and or property is not in immediate danger. Included under this definition are crimes against property, crimes against persons where the victim is not injured and offenders are not at or near the scene. However, a police officer is needed to respond to investigate and take a report.

EXAMPLES OF NON-EMERGENCIES

Smashed doors or windows in unoccupied homes or stores	242-COPS
Abandoned car on street	242-2677
Someone finding large sum of money and offering to share it	242-COPS
Persons loitering near school	242-2677
Persons offering merchandise at unusually low prices	242-COPS
Information and rumors of impending crimes	242-2677
"Late" discovery of crimes against persons or property	242-COPS

When police assistance or medical transportation is needed in a non-emergency you should make your request through the Police Communications Center at 242-2677

INFORMATION 768-2020

When information is needed, such as Police Department telephone numbers, report inquiries, or general police information, dial 768-2020. If a police report is needed and an officer is not required at the scene, you may make a police report over the phone.

ENHANCED 911 SYSTEM

With the ENHANCED 911 SYSTEM, the number assigned to the telephone being used, the location of record of phone and the name of the person(s) to whom the telephone line is leased are displayed in the APD Communications Center.

In this way, calls can be traced even if the caller is interrupted or the call is terminated abruptly. Note: Telephones operating off a central switch board display the switchboard number only no extensions are shown.

HEARING IMPAIRED PERSONS using a TDD may call 911. The call will then be transferred automatically to a TDD for response. The telephone number specifically for the hearing impaired may also be used: **768-1980 (TDD)**.

911 calls for service from outside the city limits will be answered by Bernalillo County If within county boundaries. Otherwise, dial '0' for Operator.

911 calls from Kirtland AFB and UNM will be answered by security offices for those areas, respectively.

IMPORTANT 911 CALLS ARE FREE ON PAY PHONES

When you call 911 for a police, Fire or Medical emergency, it may be for the first time. Be prepared to give the following information and to answer any other questions the emergency operator may ask you. This will help verify the information provided through the Enhanced 911 System.

Information the operator will want to know:

1. A description of the emergency you are reporting. (What did you observe?)
2. The address or location by the street intersection of the emergency you are reporting.
3. Your name, address and telephone number.
4. Number of 'persons involved.
5. Description of the persons involved.
6. Direction taken by escaping suspects.
7. Is suspect in vehicle or on foot?
8. License number and description of vehicle.
9. Other details and circumstances.

DO NOT HANG UP. Stay on the line to supply other details or to guide officers to the scene.