



## HOUSING ADVISORY AND APPEALS COMMITTEE

### A G E N D A

Tuesday, January 12, 2010

2:00 p.m.

Plaza del Sol Hearing Room

Lower Level

600 2nd Street NW

MEMBERS

Rebecca Wardlaw, Chair

Ida Kelly, Vice Chair

Allan J. Ludi

Tom Montano

Viola Cunningham

Francis Connor

*vacant*

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Agenda items will be heard in the order specified unless changes are approved by the HAAC at the beginning of the hearing.

There is no set time for cases to be heard. Please be prepared to provide brief and concise testimony to the Committee if you intend to speak.

**INDIVIDUALS WITH DISABILITIES** who need special assistance or who need an interpreter to participate at this meeting should contact **Cathy Trujillo, Planning Department, at (505) 924-3453** one week before the hearing or as soon as possible.

1. **Call To Order**
2. **Approval of Minutes of previous meeting**
3. **Additions and/or Changes to the Agenda**
4. **APPEALS:**
  - a. **LORI D. VERNON & RENE M. VERNON** appeals the Criminal Nuisance Abatement Unit's issuance of a Notice and Order for violations of the Uniform Housing Code for the location of 2720 Mesilla St NE. *Inspector: Mark Crandall*
5. **Other Matters:**
  - a. **Annual Open Meetings Resolution (proposed attached)**
  - b.
6. **Adjourn until next meeting, scheduled for February 9, 2010, at 2:00 P.M.**



**CITY OF ALBUQUERQUE**  
**HOUSING ADVISORY AND APPEALS COMMITTEE**  
**January 12, 2010**

RESOLUTION:

WHEREAS, the Housing Advisory and Appeals Committee met in regular session in the lower or ground level, hearing chambers of the City's Plaza del Sol building, 600 2nd Street NW, on January 12, 2010, commencing at 2:00 P.M., and

WHEREAS, the Open Meetings Act states that all meetings of a quorum of members of a policymaking body, discussing public business or taking any action within the authority of such body are declared to be public meetings open to the public at all times; and

WHEREAS, meetings subject to the Open Meetings Act shall be held only after reasonable notice to the public; and

WHEREAS, the Open Meetings Act requires that the Housing Advisory and Appeals Committee to determine annually what constitutes reasonable notice of its meetings:

NOW, THEREFORE, BE IT RESOLVED by the Housing Advisory and Appeals Committee that:

1. All regular meetings of the Housing Advisory and Appeals Committee shall be the lower or ground level, hearing chambers of the City's Plaza del Sol building, 600 2nd Street NW, commencing at 2:00 P.M., on the second Tuesday of each month or as stated in the meeting notice.
2. Regular meetings shall be held as needed. The agenda will be available at least twenty-four (24) hours prior to the meeting at the offices of the City's Code Enforcement Division. Notice of regular meetings shall be given no less than ten (10) days in advance of the meeting date.
3. Special meetings maybe called by the Chairman or a majority of the members upon three (3) days notice. The notice for any special meeting shall include the agenda for the meeting.
4. Emergency meetings will be called only upon unforeseen circumstances that demand immediate action to protect the health, safety and property of the citizens or to protect the public body from substantial financial loss. The notice of an emergency meeting shall include the agenda for the meeting.

5. For the purpose of the meetings described herein, reasonable notice shall be by posting the date, time and place of the meeting at Plaza del Sol and at City Hall on the bulletin boards available for such purposes.
6. Copies of written notices shall also be timely mailed to anyone who so requests and written notice shall be given to any appellant at the address of the property subject to a Housing Code Citation or to such other official address of such appellant as stated in the appellant's written appeal.
7. In addition, all notices of meetings shall include the following language:

If you are an individual with a disability who is in need of accessible format documents or a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service in order to attend or participate in the business of the committee, please contact the offices of the Planning Department's Code Enforcement Division at 505-924-3453 or 505-924-3460 fax (tty 505-\_\_\_\_-\_\_\_\_\_) at least one week prior to the scheduled meeting or as soon as possible prior to the meeting.
8. The Housing Advisory and Appeals Committee may close a meeting or a portion of a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement of the Open Meetings Act and such closure is approved by a majority vote taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only the subjects specified in the motion may be discussed in the closed meeting.

Passed by the City of Albuquerque the Housing Advisory and Appeals Committee this 12<sup>th</sup> day of January, 2010.

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Rebecca E. Wardlaw, Chairman  
Housing Advisory and Appeals Committee