



CITY OF ALBUQUERQUE

Planning Department

Building and Safety

QUALITY OF SUBMITTALS FOR PLANCHECK

Plans & Permit Information

UNIFORM ADMINISTRATIVE CODE ALBUQUERQUE, 2008 EDITION

Sections 110.2 and 110.3

1. Submit two sets of plans. Use **good quality paper minimum 8 ½” x 11”** for residential and 24” x 36” for commercial. (all text and drawings must be legible). All plans must be submitted in ink, xerox copies or prints.
2. Plans shall be drawn to scale, i.e. ¼” = 1’-0”, ¾” = 1’-0”, etc.
3. All plans shall clearly indicate the nature and extent of work and conform to all current adopted codes including state, local, and technical codes.
4. All metal / aluminum frame construction and commercial plans must be certified by a Registered New Mexico Professional Engineer.
5. Where an additional specific technical consideration is required, it shall also be acknowledged by seal and signature. The Electrical design shall be prepared and sealed by a registered professional engineer, licensed to practice electrical engineering in the State of New Mexico, when the capacity exceeds the following:
 1. 200 A for single phase.
 2. 50 KVA for three phase
6. The Mechanical design shall be prepared and sealed by a registered professional engineer, licensed to practice mechanical engineering in the State of New Mexico, when the total mechanical equipment, materials, and labor, exceeds \$50,000.00 in valuation or if the building exceeds two stories in height.
7. The Plumbing design shall be prepared and sealed by a registered professional engineer, licensed to practice mechanical engineering in the State of New Mexico, when the fixture unit count of the project exceeds the capacity of one 4” building drain as specified in Table 7-3 of the Uniform Plumbing Code or if the building exceeds two stories in height.

NOTE:

THE PLANS MUST SPEAK FOR THEMSELVES. ORAL EXPLANATIONS ARE INSUFFICIENT. APPLICANTS WHOSE DRAWINGS DO NOT CONVEY THE REQUIREMENTS OF ITEM THREE (3) MUST SEEK PROFESSIONAL ASSISTANCE IN PREPARING THEIR PLANS OUTSIDE OF THIS DEPARTMENT, PLAN CHECK FEES ARE DUE AT TIME OF SUBMITTAL.