



CITY OF ALBUQUERQUE

Planning Department

Building and Safety

MODULAR BUILDING CONSTRUCTION **Plans & Permit Information**

Modular units may be either residential or commercial, that are transported to the project site on a truck – they are not equipped with axles of their own. The modular building will receive its building permit from the Construction Industries Division in Santa Fe, New Mexico. Building & Safety will issue a foundation permit **only** for modular buildings. Section IB CID-GCB-MOD/MFG-85-1.

Submit two sets of plans. Use good quality paper minimum 8 ½” x 11” (**all text and drawings must be legible**). All plans must be submitted in ink, xerox copies or prints, drawn to scale, i.e. ¼” = 1’ – 0”, ½” = 1’ – 0”, etc. All plans shall clearly indicate the nature and extent of work and conform to all current adopted codes including state, local, and technical codes. **** All metal / aluminum frame construction plans must be certified by a New Mexico licensed Engineer.** The plans shall include the following data:

1. **LEGAL DESCRIPTION and ADDRESS:**

Provide street address, subdivision, lot and block number.

2. **SITE PLAN:**

Provide location and dimensions of proposed addition and distance from property lines and from other buildings on the same lot. Provide directional orientation, i.e. north, south, east or west.

3. **FOUNDATION PLAN:**

Provide foundation layout and dimensions; include all interior and exterior spot footings. If applicable, provide masonry fireplace location and details. Coordinate foundation details to plans. Indicate size, location and depth below grade of all footings, piers, stem walls, size and spacing of steel reinforcement. Specify perimeter insulation type, R-value, and location on foundation details

Building & Safety will issue a permit for modifications to walls and openings in walls needing such modification due to proximity of walls to adjacent property lines or other buildings or structures such as porches or garages or any other additions to the modular building or structures located on the same piece of property.

Submittals to Building & Safety for commercial construction must include the plans as required for stick built structures and must conform to all current codes pertaining to the following departments: Zoning, Hydrology, Fire Department, Traffic Engineering, Environmental Health, soil disturbance.

Building & Safety will issue electrical and plumbing permits for work done between the service needed and the unit itself.

Any questions regarding the permit for the modular building, contact Contractor’s Industries Division at 505-222-9870.