

# Neighborhood News

A Publication of the Office of Neighborhood Coordination

December 2013/January 2014



**Richard J. Berry**  
Mayor of Albuquerque

## **Rio Grande Valley State Park Proposed Improvements**

Dear Interested Neighborhood Association, Coalition or Individual:

The level of interest about planning for proposed improvements to the Bosque within Rio Grande Valley State Park has been exceptional and has resulted in good discussion and many ideas on how to plan for the future of the Rio Grande Valley State Park.

The City is happy to receive requests for updates on the process. In order to be as responsive as we can to the many kinds of invitations we receive and to schedule meetings with a uniformly good team response we will begin the process of formal educational forums and public involvement with the new year in January/February 2014.

We feel that open, honest and reasoned dialogue about the pros and cons of many issues will help attain the best outcomes. This will rely on meeting formats that are presentational and informational with good opportunity for questions and answers and dialogue. It will also require the availability of our team members with expertise on policy, land management and ecology. We ask for your patience while we ensure that the project team can attend any upcoming meetings or forums.

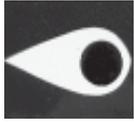
This is also an important time because field work and environmental studies associated with this project are only just beginning and recent public comments are being incorporated into a range of possible designs for Bosque restoration, access, signage and education.

It is important to let you know the following:

- 1) The proposed improvements are specific proposals for the area between the Central Avenue Bridge and the I-40 Freeway crossing of the river.
- 2) The City of Albuquerque is committed to development of projects that will align with the Bosque Action Plan, which is an approved plan adopted in 1993 and was developed to guide management of resource and wildlife protection, recreation and education.
- 3) The Open Space Division of the Parks and Recreation Department has hired the Environmental Consultant SWCA, who has started the important environmental monitoring which will continue into 2014 and will set the stage for more detailed design so that a quality dialogue with the public can occur.

The City asks for patience and support as we move forward with the initial steps of this project. Together, we can all make the Bosque a better place and reap the benefits of caring for our precious resource. For periodic updates [abqtheplan.cabq.gov](http://abqtheplan.cabq.gov).

“Dedicated to Providing Information About City Government and  
Increasing Communication Between Neighborhood and/or Homeowner Associations.”



**APD Crime  
Prevention**

*Submitted By Steve Sink*



**Travel Preparation and Safety**

There are traditional times each year that many of us choose to travel to see family and friends as well as enjoy a vacation. Generally, when we go on trips we are less likely to focus on our surroundings and safety. Most of the security resources you can depend on at the office or at home are nonexistent when you travel. Your greatest resource is yourself – your willingness to take precautions, vary your routes, keep a low profile and be alert to suspicious behavior and circumstances. The following tips for securing your residence and travel safety should be observed before and during a trip.

**Securing Your Residence and Preparing for Travel – Reduce Criminal Opportunity:**

- Ask a trusted neighbor to watch your residence and report suspicious activity.
- If possible have a trusted friend or family member stay at your home.
- Install automatic timers on lights, TV’s and radios to give the impression someone is home.
- Do not have mail and newspaper delivery stopped. If you have a rollout trash dumpster, have a neighbor place it in the street on pick up day and return it that evening. Also, ask them to park a vehicle in the driveway whenever possible and collect your mail and newspapers.
- Be extra cautious about locking all doors and windows.
- Make sure trees and shrubs are trimmed to allow for good natural surveillance of your property.
- Make arrangements to have exterior lights on each night.
- Each entrance should have solid core or metal doors and deadbolt locks.
- All primary window locks should be operational and secondary locks should be installed.

- Let neighbors, family and friends know when you plan to return from a trip.

**Travel and Hotel/Motel Safety:**

- Always be aware of your surroundings and trust your instincts.
- Lock all personal items in the trunk or away from view – roll up windows, lock doors and take your keys.
- Park in well lit areas with a lot of activity. Park as close to an entrance as possible.
- Rooms should have solid core or metal doors and an eye viewer. Change rooms if these items are worn out or not functioning properly.
- Always verify who’s at your door. If you are not expecting a visitor, call the front desk if the person claims to be with the facility and do not open the door to strangers or solicitors.
- If you observe suspicious behavior notify hotel/motel personnel or call the police.
- Look for establishments that have the unit doors and walkways enclosed as well as electronic card access verses the outdated door key.
- Turn on the TV or radio when you are away from the room and leave a light on.
- Request a room closest to the main office – avoid end units. Higher floors are preferred.
- Identify emergency exits and discuss hotel/motel safety and security with family members.
- Keep valuables in the hotel/motel safe or leave them at home.
- Carry a minimum amount of luggage and never leave them unattended.
- Carry only those personal items necessary for a particular trip. Use traveler’s checks or credit cards when ever possible. Leave local credit cards at home.
- Avoid carrying a purse whenever possible. Place money and credit cards in a front or jacket pocket. If you must carry a purse, carry it close to your body with flap facing inward and place strap around your shoulder (never wrap it around your body or neck).
- Don’t display your room key or leave them in places they can be easily stolen.

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**Albuquerque  
Fire  
Department**

*Submitted By Melissa Romero*



**Cold Related Emergencies**

As the fall turns into winter, the temperature has dropped to record lows and it is vital that we protect ourselves and our loved ones from the dangerous cold weather. Anytime we leave our homes we must dress accordingly to prevent cold emergencies. From shopping for the holidays, running errands or just going to work, it is important to dress in layers and drink water to prevent dehydration.

**HYPOTHERMIA**- Three stages

Mild - (body temp 90-95 degrees) earliest stages of hypothermia characterized by slurred speech or having difficulty speaking, cool skin and excessive shivering.

Moderate - (85-90 degrees) as body temperature drops, victims become dazed. Shivering will stop at about 89.0 degrees and will be replaced with muscular rigidity, followed shortly by the loss of voluntary movement.

Severe - (less than 78 degrees) victims become unresponsive with irregular heartbeat and cardiac arrest.

**Safety Tips**

Limit your exposure. If you must go out do so during mid-day when the sun is the strongest and the temperature at it's highest. Check on elderly neighbors and relatives.

**CLOTHING** - Wear several layers of clothing - including a waterproof and or wind proof outermost layer. Also always wear a hat and gloves. Our head is a great source of heat loss for our body (30-40%). Ears and fingertips as well as noses are extremely susceptible to frost nip and frost bite.

**DRINKING** - Avoid alcoholic beverages. Contrary to popular belief alcohol does not warm the body. In fact it has an opposite effect by causing vasodilatation and decreasing the body's natural insulating properties. It also suppresses shivering and impairs judgment.

**Who is most susceptible?**

Very old - May be unaware of their limitations. Due to limited mobility may be forced to spend increased amount of time exposed to the cold weather due to slow movement.

Very young - Thermoregulatory system is still immature. Babies rely on adults for warmth. If possible stay home. If you must go out, dress the baby in layers and cover the head, hands and feet.

Pets rely on their owners for warmth. Bring pets indoors at night to protect from the frigid temperatures. During the day, use fresh hay and/or blankets in the dog house to keep the pets protected.

- Shelter should be elevated off the ground.
- Shelter should be insulated.
- Doghouse should be wind-tight.
- Shelter should be water-proof.

**Planning Department**

*Submitted By Carrie Barkhurst*

**Text Amendment to the Zoning Code Related to  
Appeal Regulations**

City Councilor Trudy Jones sponsored a resolution to amend the appeal regulations in the Zoning Code (Bill O-13-63). This amendment will apply citywide.

The intent of the amendment is to modify Section 14-16-4-4(A)(2)(a) of the Zoning Code as follows: "Appeal of the following actions is to the City Council through the Land Use Hearing Officer: (a) Any action which is authorized by the Zoning Code and is made by the Planning Commission [- ~~except a zone map amendment, the appeal of which shall be heard only by the City Council and not by the Land Use Hearing Officer~~ -]."

Currently zone changes are the only Environmental Planning Commission (EPC) decision that upon appeal does not go to the Land Use Hearing Officer (LUHO) for a recommendation before being heard by City Council. The proposed text amendment would create consistency in the appeal process for all cases heard by the EPC. City Council will remain as the final decision-making body.

The Environmental Planning Commission will consider these amendments on Thursday, January 9, 2014. The hearing begins at 8:30 a.m. in the basement hearing room at Plaza del Sol, 600 2<sup>nd</sup> Street NW. The amendment will then be forwarded to the City Council with the Planning Commission's recommendation. The City Council will consider the amendment at a future date.

This application can be reviewed at the City Planning Department offices in downtown Albuquerque at the Plaza del Sol Building. If you would like to provide comments to the Environmental Planning Commission, contact Carrie Barkhurst at **505-924-3879** or <[kcbarkhurst@cabq.gov](mailto:kcbarkhurst@cabq.gov)>. Comments should be received at least 48 hours in advance of the public hearing on January 9, 2014.

**Albuquerque Housing Authority**

*Submitted by Brian A. Eagan*



**Albuquerque Housing Authority**

*“Empowering people in our community through affordable housing and self-sufficiency opportunities.”*

**Restriction of Intake of New Applications to allow AHA to operate better, faster, cheaper in 2014**

The AHA Board of Housing Commissioners has decided to change how AHA operates its admissions and intake process, to help AHA better serve the tens of thousands of highly qualified low income residents of Albuquerque. The goal is that AHA will operate in a better, faster and more economical manner in the future with shorter waiting lists (two years or less) for affordable housing services. Currently the waiting lists for help are three years long and growing. Since 1967, the AHA has operated the City’s Public Housing Program (953 AHA operated apartments for rent), and the City’s Section 8 Housing Choice Voucher (HCV) Rental Assistance Program (about 4,000 Vouchers for rental assistance benefits for a privately owned houses or apartments). AHA operates entirely on U.S. Housing and Urban Development (HUD) grant funding plus income from rent paid to AHA by the Public Housing unit residents. No local city tax money is spent to operate AHA. Current demand for rental assistance benefits greatly exceeds supply, so a system of waiting lists for qualified low income households in line for assistance is currently in use.

On November 20, 2013, the AHA Board unanimously adopted AHA Resolution 2013-19, “Restricting the intake of new applications in December 2013”. A copy is posted on the AHA Board webpage <<http://www.cabq.gov/albuquerque-housing-authority/board-information>>.

Thus, to better serve our community by being wise stewards of limited public resources, starting on December 5, 2013, AHA will now only accept a very limited number of new applications for admission. AHA will only accept new applications from people who meet at least one (1) of these three (3) narrow criteria: (1) Involuntary Displacement (flood, fire, city code enforcement, etc.) and/or (2) homeless Veteran admitted by the U.S. Department of Veteran Affairs (VA) to the HUD Veterans Affairs Supportive Housing (VASH) Program and/or (3) Applicant qualifies for a special use Housing Voucher for disabled individuals transitioning from living full time as a patient in a skilled nursing facility to an independent living setting. Applications will not be taken for admission to all other AHA Program waiting lists starting on December 5, 2013. Unless there is a further Resolution of the Board, the waiting lists at AHA shall automatically reopen on July 1, 2014. One goal is to convert from paper forms to online applications in 2014.

Everyone who is already on the AHA waiting lists will be sent a formal letter by Certified U.S. Mail asking them to confirm that they want to stay in line. Applicants must reply in writing to AHA by the deadline on the letter to formally confirm that yes they want to stay on the waiting lists; or else they will be automatically dropped by AHA from the waiting list for failure to confirm. People on the waiting list that have moved in the years since they first applied need to immediately send a written notice of change of address to AHA’s office at 1840 University Boulevard SE, Albuquerque, NM 87106 to make sure that their current mailing address is on file at AHA in January 2014.

**Parks and Recreation Department**

Submitted By J. Paul Hyso



**Become a Park Volunteer with the City of Albuquerque Parks and Recreation Department!**

With nearly 300 parks in the City of Albuquerque to maintain, help is needed and appreciated.

The requirements necessary to become a Park Volunteer are as follows: must be 18 years old (or provide a parental consent), abide by all Park Management guidelines and be able to document volunteer time.

Volunteer Opportunities:

**General Park Volunteer** – trash pick-up and monitoring of a neighborhood park.



**Mutt Mitt Volunteer** - replacement of dog waste bags at “Mutt Mitt” stations at a desired local park.



**Adoption** – associations/organizations/groups may adopt a park location and schedule a monthly clean-up of the area; a sign will be installed naming the group as the “adopter”.



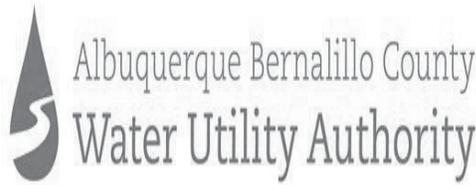
**Volunteer Service Projects** – groups may work on outlined projects in specific areas.

*All supplies and tools are provided to volunteers*

To learn more about the Parks and Recreation Volunteer Program, please contact Malia Tafoya (Park Management Division) at 505-857-8657 or e-mail <MaliaTafoya@cabq.gov>.

Cooney, Watson and Associates

Submitted By Patti Watson



**Cold Weather Water Watch  
Residents Urged to Be Prepared  
Avoid Frozen Pipes**

The Water Authority reminds its customers that it's time to shut down sprinkler systems for the winter and to prepare household water pipes for cold weather. Fines can be assessed for allowing water (including sprinkler overspray) to freeze on streets and sidewalks. Property owners can also be held legally responsible for damages and injuries that occur as a result of ice hazards.

During severe cold snaps, Water Authority operators take as many as 200 calls per day from people with frozen and burst pipes. **Avoid trouble by taking precautions NOW:**

**Find the master shutoff valve.**

The master shutoff valve turns off the water to the entire house. Learn its location and make sure everyone in the household knows where it is. This could be critical if a pipe should burst.



**Disconnect and drain outdoor hoses and shut down your sprinkler system.**



Detaching the hose allows water to drain from the pipe so an overnight freeze doesn't burst the faucet or the pipe it's connected to. Insulate faucets exposed outdoor pipes. For sprinkler systems, turn off the automatic timer and bleed the system of water. It's time to put your landscaping to bed for the winter.

**Insulate pipes and faucets in unheated areas.**

Wrap exposed water pipes in unheated areas (such as the garage, basement, crawl space or space beneath your mobile home) before temperatures plummet. You can find pipe wrapping materials at any hardware or building supply store. For a high-tech solution consider installing "heat tape" or similar materials on exposed water pipe. Be sure to use only UL-listed products and follow the manufacturer's instructions carefully.

**Seal off access doors, air vents and cracks.**

Winter winds whistling through overlooked openings can quickly freeze exposed water pipes. **DO NOT** plug air vents used by your furnace or water heater.



**Drip a faucet and open cabinet doors.**

In *very* cold weather, drip a faucet at the back of the house overnight or if you're going to be away for an extended period. Open cabinet doors under sinks to allow warm air to circulate around pipes.

**What if it's too late?**



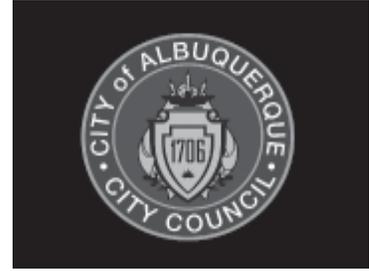
Pipes can freeze even if precautions have been taken. If a pipe on your property freezes, the Water Authority recommends that you call a licensed plumber to make necessary repairs. If a pipe bursts and you need an emergency water shut-off, please call **505-857-8250**.

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*The City of Albuquerque does not discriminate on the basis of race, color, religion, national origin or ancestry, disability, age, gender, Vietnam Era or disabled veteran status, sexual orientation or medical condition in employment or in the provision of services. If you have a disability and will need special assistance to benefit from any of the meetings, hearings or workshops, etc., appearing in this newsletter, contact the office sponsoring the event two weeks prior to the date of the meeting you plan to attend. When ever possible, TTY phone numbers will be listed. TTY users may call any phone number listed in this publication via Relay New Mexico at 1-800-659-8331.*

A Message From  
Your City Council

Submitted By Sara Mancini



Council Update

The election in October and the run-off in November 2013 brought about a lot of changes for the City Council. At the Swearing In Ceremony on December 1, 2013 Mayor Richard J. Berry and six City Councilors were sworn in.

Congratulations and welcome back to those Councilors serving another term. Council Districts 1, 2, 5, and 9 will be represented by returning Councilors:

**District 1:** Ken Sanchez was sworn in for his third term as a City Councilor. He represents the Westside of Albuquerque. His policy analyst is Elaine Romero and she can be reached at **505-768-3183**.

**District 2:** Isaac Benton was sworn in for his third term as a City Councilor. Councilor Benton ran for District 2 where he now resides after the redistricting process. He represents the Downtown area and the North Valley. His policy analyst is Diane Dolan and she can be reached at **505-768-3186**.

**District 5:** Dan Lewis was sworn in for his second term as a City Councilor. He represents the Northwest side of Albuquerque. His policy analyst is Tony Duran and he can be reached at **505-768-3189**.

**District 9:** Don Harris was sworn in for his third term as a City Councilor. He represents the Southeast corner of the city. His policy analyst is Michael Horanburg and he can be reached at **505-768-3123**.

Introducing our newly elected Councilors for District 3 and 7:



**District 3:** Klarissa Peña was elected to represent the newly formed District 3 on the Southwest side of Albuquerque which encompasses the Southwest Mesa and South Valley. This district was formed during the redistricting process to create equal representation on the Westside of Albuquerque. Councilor Peña was born and raised in Albuquerque's South Valley. Her community involvement began over 20 years ago as a concerned parent wanting the best for her children. After joining her neighborhood association, she began working with community leaders and elected officials to help transform her community. Councilor Peña is the Special Projects / Governmental and Community Relations Director at Youth Development Inc. (YDI). Her policy analyst is Nancy Montañó and she can be reached at **505-768-3127**.



**District 7:** Diane Gibson was elected to represent District 7 after the run-off election on November 19. She represents the center portion of the city on the Eastside of the river including the Uptown, Coronado and Winrock area. Councilor Gibson was born and raised in Detroit and has lived in New Mexico since 1975. She retired from Sandia National Laboratory in 2008 where she began her career as a prototype machinist, at that time only the third woman hired into the apprenticeship program. The last eleven years Councilor Gibson worked as an Environment, Safety, Security and Health coordinator, ensuring a safe, environmentally responsible workplace for over 200 employees. She is in the process of hiring her policy analyst but in the meantime she can be reached at **505-768-3100**.

25 - 31	1 - 8	9 - 16	17 - 31
<b>NO Meetings in December:</b> •DRB on December 25 •ZHE •District 4 Coalition •Westside Coalition •District 6 Coalition •District 7 Coalition •District 8 Coalition •East Gateway Coalition	<b>NO Meetings in January:</b> •District 6 Coalition •District 7 Coalition	<b>Thursday, January 9</b> •EPC Public Hearing – 8:30 a.m. •South Valley Coalition – 6:30 p.m.	<b>Monday, January 20</b> •City Holiday Closed - Martin Luther King Jr. Day
	<b>Wednesday, January 1</b> •City Holiday Closed - New Year's Day	<b>Thursday, January 2</b> •EPC Case Distribution – 3 p.m.	<b>Wednesday, January 15</b> •DRB – 9 a.m. •AHA – 12 p.m. •EPC Pre-Hearing – 1:30 p.m. •District 4 Coalition – 7 p.m.
<b>Wednesday, December 25</b> •City Holiday Closed - Christmas Day	<b>Monday, January 6</b> •City Council – 5 p.m.	<b>Thursday, January 16</b> •AAB – 8:15 a.m. •East Gateway Coalition – 6:30 p.m.	<b>Wednesday, January 22</b> •DRB – 9 a.m. •SEPC – 9 a.m. •City Council – 5 p.m.
<b>Wednesday, December 31</b> •DRB – 9 a.m.	<b>Tuesday, January 7</b> •SWAN – 6:30 p.m.	<b>Thursday, January 23</b> •District 8 Coalition – 7 p.m.	<b>Tuesday, January 28</b> •BOA – 9 a.m.
	<b>Wednesday, January 8</b> •DRB – 9 a.m. •SEPC – 9 a.m. •LUCC – 3 p.m. •Westside Coalition – 7 p.m.		<b>Wednesday, January 29</b> •DRB – 9 a.m.

**2013/2014 CALENDAR/LEGEND**

**AAB** - Airport Advisory Board, Aviation Department Executive Conference Room  
**AHA** - Albuquerque Housing Authority, Carnis Salisbury Building, Manuel Cordova Conference Room, 1840 University Boulevard SE, **505-764-3915**  
**BOA** - Board of Appeals, Plaza del Sol Hearing Room, Basement Level, 600 Second Street NW  
**City Council** - Vincent E. Griego Council Chambers, Basement Level, City Hall  
**District 4 Coalition** - North Domingo Baca Multigenerational Center, Community Room, 7521 Carmel Avenue NE  
**District 6 Coalition** - EXPO NM, Alice B. Hopes Pavilion on San Pedro NE and Copper NE  
**District 7 Coalition** - Grant Middle School, Library, 1111 Easterday NE  
**District 8 Coalition** - Holiday Park Community Center, 11710 Comanche Road NE  
**DRB** - Development Review Board, Plaza del Sol Hearing Room (Basement Level), 600 Second Street NW  
**East Gateway Coalition** - Manzano Mesa Multigenerational Center, 501 Elizabeth Street SE  
**EPC** - Environmental Planning Commission, Plaza del Sol Hearing Room, (Basement Level), 600 Second Street NW  
**EPC Pre-Hearing** - Plaza del Sol, 600 Second Street NW, Third Floor, Conference Room  
**EPC Study Session** - Planning Department, Plaza del Sol, Hearing Room, (Basement Level), 600 Second Street NW  
**LUCC** - Landmarks and Urban Conservation Commission, Plaza del Sol, Hearing Room (Basement Level), 600 Second Street NW  
**SEPC** - Special Events Permitting Committee - 6th floor, Cultural Services Department Conference Room, City Hall, Fifth and Marquette  
**SVCNA** - South Valley Coalition of Neighborhood Associations, Sheriff's Department South Area Command, 2039 Isleta Boulevard SW  
**SWAN** - South West Alliance of Neighbors, Alamosa Multi-Purpose Center, 6900 Gonzales Road SW  
**Westside Coalition** - Don Newton/Taylor Ranch Community Center, 4900 Kachina Drive NW  
**ZHE** - Zoning Hearing Examiner Office - Plaza Del Sol Building, 3rd Floor, **505-924-3894**; ZHE Hearings are held in the Plaza del Sol Hearing Room, (Basement Level), 600 Second Street NW

## EPC Hearing Notice

**Neighborhood Alert** – Be aware that public comments at EPC Meetings have a time limitation due to the length of the EPC Hearings. The **48-Hour Rule of the EPC**: All written materials and other documents shall be submitted to the Planning Department no later than **9 a.m.** on the **2<sup>nd</sup> Tuesday** of the Public Hearing Week. For an Appeal Hearing – no communication with EPC is allowed within five days of the Public Hearing.

In order to make maximum use of the following information – please note:

- Scan the entire list to see if your neighborhood association has a case this month.
- The name and phone number of the developer/agent is listed so that you can easily contact them should you have any questions.
- The assigned staff planner is identified with each agenda item should you need additional information (*i.e., check on the actual placement of your case on the agenda*). All staff may be reached at **505-924-3860**.
- On the day of the EPC Public Hearing, call the Planning Department at **505-924-3860** and the receptionist will give you the status of the EPC Public Hearing.
- Staff Reports are available at the Planning Department beginning at **3 p.m.** on the **1<sup>st</sup> Thursday** prior to the EPC Public Hearing.

**On the 1<sup>st</sup> Thursday of each month**, the EPC has a **Study Session** to review the applications scheduled for the all-day Public Hearing which occurs on the **2<sup>nd</sup> Thursday of each month**.

As with the Public Hearing, **the public is invited** to attend the Study Sessions, however, **Study Sessions do not provide an open forum. Discussion is limited to staff and the EPC.** Study Sessions regularly begin at **3 p.m.** in the Planning Department Hearing Room, Plaza Del Sol Building. Please call the Planning Department at **505-924-3860** to confirm the Study Session schedule will happen at the times listed, as time adjustments are made occasionally.

The **EPC Public Hearing** will be held on **January 9, 2014 at 8:30 a.m.** in the **Planning Department Hearing Room**, (basement level), **600 Second Street NW** for the following cases:

### *Citywide*

**All Neighborhoods and/or Homeowner Associations and Coalitions; 13EPC-40153, Project #1001620**; City of Albuquerque, Planning Department at **505-924-3860**; The intent of the amendment is to modify Section 14-16-4-4(A)(2)(a) of the Zoning Code as follows: “Appeal of the following actions is to the City Council through the Land Use Hearing Officer: (a) Any action which is authorized by the Zoning Code and is made by the Planning Commission [- ~~except a zone map amendment, the appeal of which shall be heard only by the City Council and not by the Land Use Hearing Officer~~ -].” Currently zone changes are the only Environmental Planning Commission (EPC) decision that upon appeal does not go to the Land Use Hearing Officer (LUHO) for a recommendation before being heard by City Council. The proposed text amendment would create consistency in the appeal process for all cases heard by the EPC. City Council will remain as the final decision-making body; Carrie Barkhurst at **505-924-3879**, e-mail: <kcbarkhurst@cabq.gov>.

### *Northeast*

**Nor Este, Vineyard Estates, District 4 Coalition of NA’s (neighborhood/homeowner association/coalition); 13EPC-40155, Project #1009750 (case #’s)**; Approximately one acre located on the south side of Alameda Boulevard NE between Barstow Street NE and Ventura Street NE (**location of request**); C-20 (**zone atlas page #**); Consensus Planning, Inc. at **505-764-9801**, agent for The Stroup Company (**applicant or agency and phone #**); Requests a Site Development Plan for Building Permit for the construction of a playground for the New Mexico International School to include playground equipment, a small field for sports, a garden area and an area for court games with pedestrian access from the existing sidewalk to the west in front of Hope Plaza (**action requested**); Maggie Gould at **505-924-3910**, e-mail: <mgould@cabq.gov>. (**City staff planner**)

### *Northwest*

**Vista Grande, West Bluff, Grande Heights, Westside Coalition of NA’s; 13EPC-40154, Project #1001386**; Approximately 8.11 acres located on the south side of Sequoia Road NW between Coors Boulevard NW and Vista Grande Drive NW; G-11; Myers, Oliver & Price, P.C. at **505-247-9080**, agent for Youth and Family Centered Services of New Mexico, Inc.; Requests to Amend a Site Development Plan for Building Permit for the Desert Hills Campus Modernization and to expand their facility – the East and West buildings will be renovated and a new Residential Treatment Center building will be constructed; Chris Glore at **505-924-3357**, e-mail: <cgllore@cabq.gov>.

**Cultural Services Department, ABQ BioPark**

*Submitted By Rick Janser*



**ABQ BioPark Seeks Public Opinion in Master Plan Process**  
*Survey Will Help Guide Facility With Future Plans*



The City of Albuquerque is creating a Master Plan for the ABQ BioPark and needs your valuable feedback! The new plan will guide the future of the Zoo, Botanic Garden, Tingley Beach and Aquarium.

The ABQ BioPark wants to hear about your experiences to help with the Master Plan in a survey at <http://www.abqbiopark.com>.

“The Master Plan is an important process that will help our facility move forward,” said Rick Janser, Director of the ABQ BioPark. “The public’s experiences here at the BioPark are a vital part of that plan.”

About the Master Plan: Mayor Richard J. Berry announced that the ABQ BioPark started an important Master Plan process in October 2013. The Master Plan will shape the facilities’ maintenance and growth during the next 20 years. In January or February, public meetings will be held at the BioPark so that members of the community can share their thoughts and ideas on the BioPark’s future and Master Plan process.

The ABQ BioPark is an accessible facility and a division of the Cultural Services Department. For more information, visit [www.abqbiopark.com](http://www.abqbiopark.com) or call 311 locally or 505-768-2000 (Relay NM or 711).



## Open Space Advisory Board

Submitted By Janet Saiers



### Volunteers Wanted... Volunteers Wanted

The Volunteer Open Space Advisory Board is in need of two new members. This is a seven member board which advises the Parks and

Recreation Department, Mayor's Office, Council Office and Environmental Planning Commission on any and all issues involving the Open Space System of river, mesas, volcanos, agricultural areas and mountain foothills. Those interested should submit an application through the Mayor's Office.

For more information contact Janet Saiers at **505-299-5019** Member, Open Space Advisory Board.

## NM State Association of Parliamentarians

Submitted By Janice Strand



### Motions Introduce Business At A Meeting

Is your concern that it takes a long time to conduct business at your organization's meetings? Is there a long, long discussion before a decision is made? Parliamentarians recommend that a motion be used to introduce business as then the content of the issue is focused and discussion can center on the specific statement of the motion.

A motion is stated, "I move....." as a meeting participant introduces business at a meeting. A complete main motion includes:

1. The proposed action.
2. Who will follow through on the action; President, Board, Individual, Committee.
3. If the action requires "reporting back" or completion....to whom? when?
4. If money is involved, how much? are funds available: how will it be financed?
5. If a committee is involved, how appointed? how many? Is the committee to investigate, consider, act, plan?

It is recommended that each motion be written on a motion form, read by the maker of the motion, handed to the presider who restates the motion after it has been seconded. The presider then hands the completed form to the secretary; the motion, as stated, can then be written in the minutes.

The steps in the handling of the motion are:

1. The member seeks recognition from the chair.
2. The chair recognizes the member.
3. The member states the motion.
4. Another member seconds the motion.
5. The chair states the motion (it now belongs to the assembly).
6. The chair asks for debate/discussion; debate/discussion occurs. The maker of the motion is given the first opportunity to speak.
7. The chair "puts the question".. "Is there any debate?"
8. The members vote on the motion.
9. The chair announces the result of the vote and the action to be taken if the motion is adopted.

Subsidiary motions are applied to main motions...to amend a main motion, to refer a main motion to a committee, to limit or extend debate on a main motion, etc. Each one of these subsidiary motions can be covered in a future column.

If you would like to use a motion form at your meetings (secretaries love them!!), please e-mail Jan Strand (the e-mail address is listed below).

Adapted from *Robert's Rules of Order Newly Revised, 10<sup>th</sup> Edition*, (RONR)

**\*\*\*SAVE THE DATE\*\*\* Saturday, March 29, 2014 "Smart Meetings" Seminar offered by the New Mexico State Association of Parliamentarians (NMSAP) from 8:30 a.m. – 12:00 Noon.**

Attend the January 13, 2014 meeting of APU; the educational program is **FREE**. The topic for the January Meeting is "Planning and Conducting an Annual Meeting." The Albuquerque Parliamentarian Unit (APU) offers short twenty minute Parliamentary Programs to organizations. Contact Darlene Couchman, APU President at **505-821-2421** or <[couchman@zianet.com](mailto:couchman@zianet.com)> to schedule a program at your meeting or contact Jan Strand, Treasurer of the New Mexico State Association of Parliamentarians at **505-821-5227** or <[jan\\_str@msn.com](mailto:jan_str@msn.com)>.



**NEIGHBORHOOD NEWS**  
 A Publication of the Office of  
 Neighborhood Coordination

*Neighborhood News* is published monthly by the Office of Neighborhood Coordination (ONC), a division of the Planning Department, City of Albuquerque. Articles and information from neighborhood associations and others are welcome.

***ONC reserves the right to edit and/or reject any submissions.***

***\*\* Submissions Are Due By  
 The 5th of Each Month\*\****

**City of Albuquerque**  
 Richard J. Berry, *Mayor*  
 Robert J. Perry, *Chief Admin. Officer*

**Planning Department**  
 Suzanne Lubar, *Planning Director*  
 Matthew Conrad, *Associate Director*  
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**Office of Neighborhood Coordination Staff**  
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 Dalaina Carmona, *Senior Administrative Assistant*

**Newsletter Editor: Dalaina Carmona**  
 (Please send submissions as e-mail attachments in a word document to: [dlcarmona@cabq.gov](mailto:dlcarmona@cabq.gov) and [swinklepleck@cabq.gov](mailto:swinklepleck@cabq.gov)).

**Questions or Comments - direct them to:**  
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 ABQ, NM 87102  
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**1-800-659-8331** (TTY)  
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- URL for neighborhood association individual maps:  
 <<http://data.cabq.gov/community/neighborhoods/pdf/>>
- URL for "Neighborhood News" ONC newsletter:  
 <<http://www.cabq.gov/planning/residents/neighborhood-newsletter>>
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Upon request, the *Neighborhood News* is available in alternative formats. The *Neighborhood News* can be accessed at the City's Website: [www.cabq.gov/planning/nbrcoord/newsletter.html](http://www.cabq.gov/planning/nbrcoord/newsletter.html). (Available in HTML/PDF files, including archived editions.)