



**City of Albuquerque Parks and Recreation**  
**2018 Spring Softball**  
**Team Check List**

**Each item listed below must be completed in order for your team to participate:**

**Note: Teams who do not turn in the required paperwork will not receive a schedule and will have to forfeit games**

- Complete and turn in **TEAM REGISTRATION FORM** to the Jerry Cline Recreation and Tennis Center by February 16, 2018.
- Pay the **\$396.00 TEAM FEE** at the Jerry Cline Tennis Center at the time you turn in your team registration form. Forms of payment accepted are: cash, check, credit card.
- Pay the **\$50.00 USSSA** sanction fee at <http://www.rctipif.org>. Please go through this website **ONLY** as all other website registrations are not valid for the City of Albuquerque.
- Turn in a completed team roster with all signatures and ID numbers filled in, USSSA waiver form, participant code of conduct, and proof of USSSA sanction fee for 2018 by February 28, 2018 to the Jerry Cline Recreation and Tennis Center.
- Managers **MUST** attend rules and conduct meeting at Jerry Cline on **March 7 or March 8 at 6:00PM**