

PARK USE AGREEMENT

NOTE: A Cleanup/Damage fee will be charged if park is not left clean and trash hauled away immediately following event, or if damage occurs to the park. Blocking off parking spaces / placing barricades / cones prohibited. Charcoal grill are not allowed – propane grills with fire extinguisher are allowed but cannot be placed under shade structures.

NOTE: Except Jumper sites this agreement is not a reservation or guarantee for use of any specific park or area. City parks are open to the general public and cannot be reserved. This paperwork is for the purpose of coordinating events, organized sports, and maintenance of scheduled events. Approval required at least 48 hours in advance or by 12:00 pm the Wednesday prior to weekend use.

Date of event: _____ Time (Including setup & cleanup) _____

Park: _____ Area of park to be used: _____

Name of event: _____ # Expected: _____

Will food be served to the public? _____ Will there be amplified sound? _____

Will a tent or canopy be used? _____ Will a fun jump be used (designated sites only)? _____

Fun Jump Company & Phone number: _____

Will portable toilet(s) be on site? _____ (if yes) Company & phone number: _____

Responsible party: _____ Organization: _____

Fax / Email: _____ Telephone: _____

Electrical fee (When Available) \$65.00 for two hours; \$32.00 per additional hour
(Date Rec'd _____ Check No _____)

No staking in or driving on the grass at anytime unless permitted. Park must be left clean and trash removed from the park. Only gas grills allowed, grills cannot be placed under shade structures.

Responsible Party (Signature): _____ Date: _____

OfficeUseOnly:

Permits Required: Environmental Health: 768-2638, 400 Marquette NW, 3RD Floor

Food permit (Date Rec'd _____) Noise permit (Date Rec'd _____)

Tent/Canopy permit & Fire Marshal approved site plan (Date Rec'd _____)

Insurance Required: Insurance (Date Rec'd _____)

Fun Jump authorization charge

\$35.00 Per Jumper/Site/4hours (Date Rec'd _____ Check No _____)

Parks and Recreation: Approved Special Events Approval Required

Approved By (Parks and Recreation): _____ Date: _____

Requirements/Notes: _____

Office: 857-8657 Cell: 261-1028 After hours/Weekend Supervisor: 259-9650 Fax: 857-8220

Updated 3/14/2013

Liability Insurance. The User will obtain the following insurance policies:

- (i). Commercial General Liability Including Automobile. A commercial general liability insurance policy with combined limits of liability for bodily injury or property damage as follows (requirements are shown as listed on a standard form certificate of insurance):

\$1,000,000	per Occurrence
\$1,000,000	Policy Aggregate
\$1,000,000	Products Liability/Completed Operations
\$1,000,000	Personal and Advertising Injury
\$ 50,000	Fire Legal
\$ 5,000	Medical Payments

The policy of insurance must include coverage for all operations performed by the User and Sub users, and contractual liability coverage will specifically insure the hold harmless provisions of this Agreement. **THE CITY WILL BE NAMED AN ADDITIONAL INSURED** and the coverage afforded will be primary with respect to operations performed. Showing the City as a certificate holder is not the same as naming the City as an additional insured and is not an acceptable substitute. If equivalent coverages are provided and the form is approved by the City, the User may provide a general liability policy in a form different from that described above.

Designated Jumper Sites:

Alamosa Park
Balloon Fiesta Park
Kirtland Park
Korean War Veterans Park
Lazy Day Park
Manzano Mesa Park
Mariposa Basin Park
Martineztown-Santa Barbara Park
Matthew Meadows Park
Montgomery Park
North Domingo Baca Park
Pat Hurley Lower Park
Phil Chacon Park
Redlands Park
Terrazas Park
Tower Pond Park
U.S.S. Bullhead Memorial Park-Weekdays only
Ventana Ranch Community Park
Ventana West Park
Vista Verde Park
Westgate Community Park

Electrical Use Available at:

Kit Carson Park
Tiquex Park
Battaan Park
Robinson Park