



City of Albuquerque
 Park Management Division
Memorial Tree Application



Date: _____

Applicant Name _____

Tree Planted For _____

Address _____

Email Address _____

Contact Phone Number _____

Total Cost _____ Check No. _____

Date of Planting _____

Park Site _____

Tree Type *(subject to availability)* _____

General Location of tree _____

Complete Planting _____

¾ Planting _____
*You and your group may complete
 the planting of tree.*

Office Use Only

Upgraded Plaque Date Ordered _____ Date Issued to Construction Mgr _____

Standard Plaque Date Ordered _____ Date Issued to Construction Mgr _____

Copy to Forestry Date Issued _____

Comments: _____

Copy of Payment
 (Office use only)

Plaque Verification

PLAQUE INFORMATION

Standard Plaque _____
Cast Aluminum _____
Cast Bronze _____

65 Characters Allotted
100 Characters Allotted addl. \$120.00
100 Characters Allotted addl. \$138.00

I have requested a upgraded 4" x 6" cast aluminum/bronze plaque for my memorial tree. I understand this type of plaque will be at an additional cost of \$_____. After installation, if the plaque is damaged, vandalized or if it needs to be replaced for any reason, this will be done at my request and cost. I am aware that the plaque will take at a minimum approximately four to eight weeks to be completed and will be installed by Park Management Division. A planting date should be scheduled after plaque is completed and ready for installation. The price of the plaque is subject to change without notice.

I AGREE TO THE ABOVE INFORMATION:

Signature

Date

PLAQUE WORDING: *(Please print legible)*

Applicant Approval _____
Signature

Date

COA Approved _____
Signature

Date

Final Approval _____
Signature

Date