



Richard J. Berry, Mayor

GABAC



GREATER ALBUQUERQUE BICYCLING ADVISORY COMMITTEE

DEPARTMENT OF MUNICIPAL DEVELOPMENT, PO BOX 1293

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MEETING MINUTES

June 10, 2013

- **Welcome and Introductions** **(4:30 pm)**

Members Present

Steve Mathias, Chair	Scott Hale, Vice Chair
Diane Albert	Douglas Stiebler
Ronald Nelson	

Staff Present

Melissa Lozoya, COA DMD	Julian Paul Butt, COA P&R
Barbara Baca, P&R	James Lewis, P&R
Julie Luna, MRCOG	

Members Absent

Ed Hillsman	Bruce Farmer
James Plagens	Moises Gonzalez

Guests

John Barncastle	Keith Harvie
Mark Motsko	Gabe Compos
Susan Kelly	Dan Majowski
Diane Sena	

- **Mr. Mathias called the meeting to order**
- **Mr. Mathias established the presences of a Quorum**

- **Approval of the June 10, 2013 Agenda**
Meeting Agenda was approved
- **Approval of the May 13, 2013 Meeting Minutes**
Meeting Meetings were approved
- **Visitor Presentations**

Parks and Rec. / Master Plan Update.....Barbara Baca, Susan Kelly

Ms. Barbara Baca, Director of Parks and Recreation along with Ms. Susan Kelly (hired consultant) briefed GABAC on the status of the Bikeways and Trails Master Plan update and their approach to getting the document in working order and through the EPC process for approval. Ms. Kelly provided a brief history of the development and adoption of the original Master plan and her involvement in that process. Ms Kelly stated that the information in the current plan is outdated and would need to be revisited. The approach that was presented was that the entire document would be rewritten but would pull information and data from the Gannett Fleming document. According to Ms. Kelly the document should address, but not be limited to, the process for funding and prioritizing projects, maintenance frequency and practices, design standards, and the coordination efforts for project implementation between the Department of Municipal Development and Parks and Recreation. Ms. Kelly stated that their goal/deadline is June 2014 for submittal to MRCOG. Ms. Baca went on to say that Parks and Recreation would be meeting with Engineering in the next few weeks to discuss the proposed plan and coordination efforts to get the Master Plan completed by June 2014.

Mr. Mathias expressed his surprise and displeasure with the idea of Parks and Recreation taking the draft Bikeways and Trails Master Plan, prepared by Gannett Fleming West, and fundamentally rewriting it in its entirety. Mr. Mathias stated that it was his understanding based on conversations with Parks and Recreation and DMD Engineering that Parks and Recreation was going to supplement the draft document with additional trail information. In general the Committee was uneasy with the idea of Parks and Recreation taking over the document and re-writing it. However, some members provided their feedback regarding what type of information was currently missing (i.e. process, prioritization, outdated information, maintenance and regional coordination).

Announcements

The following are comments made by the Vice Chair:

Mr. Mathias stated that in May he attended training on the Open Meetings Act and informed the committee that according to City ordinance all committees, advisory and otherwise, are obligated to operate under the open meetings act. Mr. Mathias went on to say that as a result all committee members will need to be cognizant of how GABAC business is conducted. He stated that all email communication would need to come from the City Staff person, Melissa Lozoya. If a member needs to respond to an email, or would like to ask a question, it should only be directed to Ms. Lozoya. If a response or question is posed to all the members of the committee it constitutes a rolling quorum and that is not allowed under the open meetings act.

Mr. Mathias discussed upcoming training opportunities in the area of the Open Meetings Act and encouraged all members to attend one of the upcoming training opportunities (June 20th from 4 to 5 in Council Chambers, City Clerk and June 25th 9:30 to 12:30 Council Chambers, Attorney Generals Office).

Mr. Nelson asked a question regarding bollard placement along the new Bear Canyon Arroyo Trail that was just constructed between Wyoming and the Arroyo Del Oso Golf Course. He stated that it appeared there was no rhyme or reason for the placement/location of some of the bollards; they appear to be right in the middle of the trail. Ms. Lozoya stated that she would look into it.

Mr. Hale made an announcement regarding crashes with bollards and the potential to report the incidences to the City's Loss Prevention Section of Risk Management. Mr. Hale stated that several months ago he had an incident with a bollard and he proceeded to report it to risk management. He was surprised to find out that there are not many reports on file regarding collisions with bollards. Mr. Hale stated that he has also been working with NMDOT on upcoming projects and existing conditions within the NMDOT ROW and the County.

- **Public Comment**

Mr. Barncastle mentioned various issues/changes that he has seen in the field. Some of the items that were mentioned were 1) the need for a trail access on the Bear Canyon Trail at Pennsylvania, 2) there is treacherous gravel on the Wyoming Trail, 3) the south Pino fence has been removed, but there is a large rock near the trail that may be an issue, and 4) there are sharp rock just off the side of the Bear Canyon Trail.

Mr. Harvie commented on the bollards along the Mathew Trail, the Bosque Trail upkeep and cracks that are developing, and the need for more coordination between the County, City, and NMDOT.

- **Staff Reports**

Ms. Lozoya briefly discussed the bike tour that took place on for the University Bike Lanes (Rio Bravo to Gibson) Field Meeting on Friday, May 31. Ms. Lozoya went on to say that an aerial map would be prepared and sent out for comment by the committee members prior to the next GABAC meeting.

Ms. Lozoya provided information on the upcoming West Central Public Meeting on June 18th Manzano Day School 6 to 8pm. Ms. Lozoya extended an invitation to the committee members so that they may learn more about the project and provide input.

Finally Ms. Lozoya reminded everyone that comments from committee members on all projects presented at Committee Meetings are welcome and should be submitted in writing in a timely manner to Ms. Lozoya. Anyone who would like to view plans/documents for the projects can visit the Engineering Division in Room 304.

- **Discussion/Action Items**

GABAC Website.....GABAC/COA Staff

Ms. Lozoya reported that the Engineering Division and GABAC website is being developed. Ms. Lozoya reminded everyone that the website information was sent to the members for their review and comment. If there were no concerns or comments regarding the website information Ms. Lozoya would like to have the website go live before the next GABAC meeting. The website will be used to post GABAC Meeting minutes, meeting times, and other pertinent information related to GABAC business. Ms. Lozoya went on to say that once the website is accessible by the public that she would send out the website link to the committee members.

Bicycle PSA Votes/Suggestions..... GABAC/COA Staff

The GABAC Committee members discussed and voted on each of the proposed PSAs (5' Rule, Stop Signs, and Riding the Wrong Way). The 5' Rule was unanimously supported and the Riding the Wrong Way PSA was supported by 4 members and 1 member abstained. The Stop Sign PSA was not supported. The Stop Sign PSA will not move forward in development at this time. The Chair requested that committee members think about ideas for PSAs and send their suggestions to Ms. Lozoya.

W. Central Project Comments..... GABAC/COA Staff

Ms. Lozoya stated that comments that are received will be considered when looking at the various alternatives and alignments. Ms. Lozoya went on to say that now is the time to provide comments and feedback as the Consultant is moving forward with determining the preferred alternative which will be presented in the Design Analysis Report that will be finalized over the next month or so. The next presentation of the West Central Project will be the presentation of the preferred alternative. Mr. Hale asked of comments needed to be provided in writing in order to be considered. Ms. Lozoya stated that providing the comments in writing was preferred for ease of tracking and responding to comments. Providing comments in a timely manner is critical to maintaining the project schedule so as to not jeopardize any funding that may be available.

- **Adjourn**