

**CITY OF ALBUQUERQUE
NOTICE OF REQUEST FOR PROPOSALS FROM
ENGINEERING CONSULTANTS FOR
TRAFFIC SIGNAL EXPANSION PROJECTS**

PROJECT NO. 7909.00

PROPOSALS DUE: WEDNESDAY, MARCH 19, 2014

Proposals from professional **ENGINEERING** firms or persons to provide professional services for the above project will be received until **3:00 p.m.** on the date shown above, at the Selection Advisory Committee Office, Capital Implementation Program (CIP) Division Office, One Civic Plaza, 7th Floor, Room 7057, Albuquerque/Bernalillo County Government Center, Albuquerque, NM 87102. No proposals will be accepted after the time specified.

Request for proposal packets may be picked up at the CIP Division Office or online at <http://www.cabq.gov/municipaldevelopment/architects-engineers-and-developers/cip-selection-advisory-committee/request-for-proposals>

Project Description:

The City of Albuquerque seeks a qualified traffic engineering firm for the next phase of a possible multi-phase deployment of the City of Albuquerque Traffic Signal and Intelligent Transportation System (ITS) expansion projects. The firm will provide various technical, design, construction, and integration services and management. Additional tasks include but are not limited to studies, planning, analysis, support, testing and environmental and certifications, to ensure the successful development, implementation, and integration of the City's Traffic Signal and ITS expansion projects. The firm may need to acquire third party services to ensure a fully certified and operational system.

The engineering firm must have staff with experience in but not limited to City, NMDOT, and FHWA processes, and requirements, Traffic Signals, ITS, Traffic Operations Centers (TOC), developing construction contract documents and plan sets, and experience with but not limited to various Traffic Signal, ITS and TOC equipment, hardware, software, network, communications, GIS, signal timing, and incident management.

As CMAQ funding will be used to fund these projects, contract development must meet City, NMDOT and FHWA project development, design and construction standards.

The firm will need to become familiar with and gain knowledge of the existing system and how it is currently configured. This shall consist of but is not limited to the review of existing equipment, hardware, software, plans, documents, splice details, and network topology to ensure future projects integrate with the City of Albuquerque's infrastructure deployments. Projects will need to interface and integrate with the City of Albuquerque Traffic Management Center, the Regional Traffic Management Center and the regional transportation agencies.

Selection of an engineering firm will be based on the firms experience with Traffic Signals, ITS, TOC, and the firms' ability to produce signal and ITS construction contract documents and plan sets meeting all agencies' needs.

NO pre-submittal meeting will be held in conjunction with this project.

Estimated Construction Cost: \$2,000,000

City Project Manager: Matthew Yannoni Telephone 505.857.8004

Department: Department of Municipal Development

Proposal Format:

Respondents shall provide six (6) copies of their proposal. Interviews may be held from a "short list" of respondents determined by the Selection Advisory Committee. Short listed respondents will be required to make a presentation to the Selection Advisory Committee addressing project related items selected by the Committee. If interviews are not held, the proposal will be the basis for recommending firms or persons to the Mayor to provide professional services for the project. The format for the proposal plus the point value of each category that will be evaluated by the Selection Advisory Committee shall be as follows:

I. General Information Points
05

II. Project Team Members	30
III. Respondent Experience	30
IV. Technical Approach	20
V. Cost Control	05
VI. Quality and Content of Proposal	10
(Reserved for Committee Use Only)	

A copy of the Rules & Regulations and information concerning what is required in each category may be obtained from the Capital Implementation Program (CIP) Office.

Proposals shall be bound and limited to a maximum of fifteen (15) pages (single sided) excluding the introductory letter, any applicable agreement and insurance certificates, the title page, the table of contents, dividers between categories, and the front and back cover/binder pages. All other 8 ½" x 11" pages shall be numbered. Any 17" x 11" pages shall be numbered as two pages. Drawings on 24" x 36" sheets shall be numbered as four pages. Your proposal should be as clear and concise as you can make it and still provide the Selection Advisory Committee with information addressing the requirements in each of the first five categories stipulated above (you do not respond to Category VI). Proposals longer than the specified page limitation will be rejected and will not be evaluated. The individual signing the proposal and any other submitted document on behalf of a legal entity shall be a New Mexico registered Professional Engineer.

If any significant text detailing any aspect of the current project, prior consultant projects or the consulting firm is found on any page not normally counted as part of the maximum page limitation, that page may be considered to be part of the respondent's proposal and may be counted as part of the maximum page limitation, as determined by the Administrator.

Selection of qualified professional firms and/or persons will be pursuant to the provisions of Section 14-7-2-1 et seq, of the Revised Ordinances of Albuquerque, New Mexico, 1994. The Selection Advisory Committee meeting to determine recommended selections will be held at least two weeks after receipt of the proposals. For exact time and place call the Capital Implementation Program Office at **768.2555 after MARCH 19, 2014.**

Anyone submitting a proposal in response to this notice must agree to enter into the Standard Agreement that applies to the project and to meet the insurance requirements described in that Agreement. All proposals submitted shall contain a fully completed and executed "Agreement and Insurance Certification" form. At least one copy of the respondent's proposal must contain the required Agreement and Insurance Certification form containing an original notary seal. Proposals not containing this form shall be non-responsive and shall not be considered for evaluation. A copy of the Standard Agreement that shall be used for the project and the "Agreement and Insurance Certification" form may be obtained from the Capital Implementation Program Office at the address given above.

For those projects which are federally funded, the selected firm and/or persons will be required to comply with the applicable federal requirements including those relating to Equal Opportunity in Employment.

Basic Services compensation for those firms and persons who are selected to provide services for the listed project will be negotiated in accordance with Section 14-7-1 et seq, of the Revised Ordinances of Albuquerque, New Mexico, 1994, entitled "Compensation for Services of Consulting Engineers, Architects and Landscape Architects."

Responses received pursuant to this advertisement may constitute public records of the City of Albuquerque subject to disclosure to any interested party under the Inspection of Public Records Act (Section 14-2-1 through 14-2-3 N.M.S.A. (1978)). A responding firm and/or person submitting a response believed to contain "trade secrets" within the meaning of Section 30-16-24 N.M.S.A. (1978) should clearly designate the response as such by printing the words "TRADE SECRET" on the top portion of the front cover of their response. The responding firm and/or person may restrict distribution of their response to only those individuals involved in review and analysis of responses. The City of Albuquerque will attempt to restrict distribution of a designated response as directed by the submitting party.

Signed: _____
 Michael L. McCan, Administrator & Chairman
 Selection Advisory Committee
 Department of Municipal Development

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