



City of Albuquerque  
 Public Service University  
 1 Civic Plaza NW  
 Basement, City Hall  
 (T) 505-768-3200 (F) 505-768-3295  
[publicserviceuniversity@cabq.gov](mailto:publicserviceuniversity@cabq.gov)

Registration forms must be submitted via email or fax.

**Training Registration and Approval Form**

**Program:** Supervisor Development Program

**Time:** 8:00am – 5:00pm every Wednesday for 7 weeks

**Location:** Public Service University, Basement of City Hall

**Cost:** \$200 per participant

**Session Dates (Please select one):**

SDP 19-1	SDP 19-2	SDP 19-3	SDP 19-4	SDP 19-5
07/11/18- 08/22/18	9/19/18- 10/31/18	01/09/19- 02/20/19	03/13/19- 04/24/19	05/15/19- 06/26/19

**Participant Information**

Full Name:		Employee ID #:	
Department:		Division:	
Job Title:		Grade:	
Work Phone:		Work Email:	
Date of Hire:		Supervisor position start date:	

**Supervisor Information**

Supervisor:		Supervisor's Initials:	
Work Email:		Work Phone:	

**Funding Source**

Fund:		Account #:	
Department #:		PC Bus. Unit:	
PC Project:		PC Activity:	

**Requirements:** All funding information must be provided.  
 The Director's signature serves as approval for fees and attendance.

Director's Name (Print)

Director's Signature

Date