



# CITY OF ALBUQUERQUE EARLY HEAD START 2016-2017 ANNUAL REPORT



1820 Randolph SE Albuquerque, NM 87106 – 505.767.6500

[www.cabq.gov](http://www.cabq.gov)

On behalf of the City of Albuquerque (COA) Early Head Start (EHS) Program, we are pleased to share with you our 2016-17 Annual Report. The COA EHS was established in 1995 and continues to provide inclusive early learning and child development opportunities and comprehensive services to families with children zero to three years of age through home and center based child development services.

The COA EHS is a child development program for low income families and operates six (6) center based programs located throughout the city; including two (2) committed partnerships with Catholic Charities and CLN Kids, Inc. Additionally, the home based program provides home visiting services to families and pregnant women utilizing a parenting-focused approach and resource support.

We continue to emphasize the importance of parent engagement and family-centered practices which embrace the concept of healthy child and family development. With our shared commitment to support early learning and education to promote school readiness for children, our children will continue to build on this foundational learning throughout life. We continue to encourage active participation in Policy Council, family trainings, Socializations, and other program activities to ensure we continue to meet the needs of the families we serve and provide optimal child development services in a classroom or home environment.

Through our partnership with families, we continue to provide a nurturing environment facilitating family self-sufficiency and success. Thank you for taking the time to review our 2016-17 Annual Report.

**Devona Duran**  
**Early Head Start Program Manager**

**The Vision of the City of Albuquerque Early Head Start Program are broken down by five tenets:**

- ❖ Promoting school readiness by enhancing the cognitive and social development of children through the provision of comprehensive educational, health, nutritional, social and other services to enrolled children and families.
- ❖ Supporting parents in their role as primary educators of their children and empowering families to meet their own educational and employment goals.
- ❖ Providing responsive services that are appropriate to the developmental, ethnic, cultural, and linguistic heritage and experience of individual children and their families.
- ❖ Engaging the families in success.
- ❖ Promoting school readiness.

The City of Albuquerque Early Head Start program operates using multiple funding sources. Early Head Start is a federally funded program and the City provides financial and in-kind resources to operate the program in City facilities, public schools, community based organizations, and within families' homes. The largest portion of the Early Head Start program budget is dedicated to personnel. The following information is budgetary information for fiscal year 2016-2017 and the

## WHAT IS EARLY HEAD START?

Early Head Start is a federally funded community-based program for low-income families with pregnant women, infants, and toddlers up to age three. The program was designed in 1994 by an Advisory Committee on Services for Families with Infants and Toddlers formed by the Secretary of Health and Human Services. The City of Albuquerque administers an Early Head Start program which promotes the school readiness of children from families within the Greater Albuquerque Area ages birth to three from low-income families by enhancing their cognitive, social and emotional development.

projected budget amount for 2017-2018. Information is broken down by the source of the funding ranging from personal, operating and indirect costs. Operational costs are items which support the operation of the program with supplies, materials, consumables, and other items necessary items to operate the program.

The Early Head Start program offers two program options for parents to receive services. The center based programs operate in a classroom environment where parents drop their infants and children at a state licensed facility. The home based program is a program where trained City of Albuquerque Early Head Start staff go into the family home to deliver services to families and their infants and children from birth to age three.

In 2016-2017, The City of Albuquerque completed a regularly scheduled federal review on Program Governance with no findings. An annual fiscal audit is available at [www.cabq.gov/audit/documents/16-106-web.pdf](http://www.cabq.gov/audit/documents/16-106-web.pdf)

<p style="text-align: center;">Early Head Start Budget</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Budgeted Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td>1,531,256.02</td> <td>64.9%</td> </tr> <tr> <td>Operating</td> <td>686,099.31</td> <td>29.1%</td> </tr> <tr> <td>Indirect</td> <td>141,102.52</td> <td>6.0%</td> </tr> <tr> <td></td> <td><b>2,358,457.85</b></td> <td></td> </tr> </tbody> </table>	Category	Budgeted Amount	Percentage	Personnel	1,531,256.02	64.9%	Operating	686,099.31	29.1%	Indirect	141,102.52	6.0%		<b>2,358,457.85</b>		<p style="text-align: center;"><b>2016/17 Budgeted Amount</b></p> <p>A pie chart showing the breakdown of the 2016/17 budgeted amount. The largest portion is Personnel at 65%, followed by Operating at 29%, and Indirect at 6%.</p>
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**Enrollment** - The City of Albuquerque Early Head Start program collects enrollment information. The enrollment information is broken down by month, funded enrollment, actual enrollment and what the monthly percentage is for program year 2016-2017.

Month	Funded Enrollment	Actual Enrollment	Actual % of Enrollment
July, 2016	204	185	91%
August, 2016	204	184	90%
September, 2016	204	176	86%
October, 2016	204	179	88%
November, 2016	204	168	82%
December, 2016	204	162	79%
January, 2017	204	162	79%
February, 2017	204	145	71%
March, 2017	204	162	79%
April, 2017	204	162	79%
May, 2017	204	153	75%
June, 2017	204	153	75%

### Disability Services

A minimum of 10% of slots are allocated for children with disabilities. In the 2016/17 program year, 25% of the children we served had disabilities. The COA EHS provides early identification and referrals to Early Intervention Services through:

- ❖ Developmental screenings within 45 days of enrollment;
- ❖ Regular developmental screenings at scheduled intervals;
- ❖ Observations by Disability Service Coordinator to facilitate referrals and provide support to the families during the referral process, the child's enrollment in the program, and transitions to other programs;
- ❖ Developmental activities in center-based or home-based settings that support the child's service plan.

### Health and Dental Screens

The City of Albuquerque Early Head Start program provides all incoming infants and children with the required health and dental screens within the mandatory 45 days. 99.9% of the program participants received these health and dental screens.

### Parental Involvement

Parental involvement is a major component of Early Head Start programs. The City of Albuquerque Early Head Start program creates educational opportunities for families to learn about strategies for supporting their children's learning.

In program year 2016-2017 the following topics were covered as parental involvement and training:

- ❖ Preventing child abuse and neglect
- ❖ Healthy Child Development for Parents
- ❖ Family friendly field trip to the Zoo
- ❖ Importance of Literacy
- ❖ Oral Health Education
- ❖ Nutrition Outreach

### Building Towards Success

The City of Albuquerque has administered the Early Head Start program since the late 1990's and has observed family transformations and success stories. The following is just one of the positive outcomes from the Home Based Program:

Goal setting is at the root of achieving success. Success to one person may not seem like success to another. Over the course of my career, I have been blessed to witness countless success stories. It has been the young mother who has been

brave enough to leave an abusive relationship, the grandparent who has taken on the role of being the parent, and even the young father who has committed himself to learning as much as possible about his child as he now finds himself a single father. Success has been picking up the telephone to schedule an appointment, filling out an application, or even spending some time reading to a child.

Success has also been achieving the goal of graduating from college, obtaining childcare, or purchasing a new car. Success stories happen every day and sometimes when we least expect it. It has been my honor and privilege to have had the opportunity to share a little piece of a client's life story and to hope in some way I have helped contribute to their success no matter how big or how small it may have seemed at the time. The true success is when a client learns that by taking the first step towards the achievement of their goal it becomes easier to take the next step until they have achieved the goal they have set out for themselves. That is when it is truly a success to be celebrated.

**Reyna Griego, Family Development Specialist, Early Head Start Home Education Program, 17 years working with the Early Head Start Program with 25 years working with families & children.**

**The follow are school readiness and development goals to promote self-confidence, trust, curiosity, as well as self-control for children birth to years old in preparation for Kindergarten. Below is a snapshot of a few goals:**

Social and Emotional Development Goals for Infants and Toddlers

*(Objective 1: Trusts known, caring adults)*

Children will develop and engage in positive relationships and interactions with adults.

*(Objective 2: Demonstrates basic motor skills)*

Children will develop control of large muscles for movement, navigation, and balance.

*(Objective 3: Demonstrate Basic fine motor skills)*

Children will develop control of small muscles for manipulation and exploration.

*(Objective 4: Shows a beginning understanding of cause and effect)*

Children will learn and use words to describe what they are thinking and doing.

*(Objective 5: Engages in pretend play)*

Children will begin to develop and demonstrate a positive sense of self, competence, and an identity that is rooted in their family culture.

### Early Head Start Locations

Early Head Start Center	Type	Lead Teacher / Phone Number
Valle del Norte Cluster (Home Based Program)	City Operated	505.342.1322
La Mesa Early Head Start Center	City Operated	Jennifer Vigil, Teacher 505.256.0275
MacArthur Elementary Early Head Start Center	City Operated	Cathy Lopez, Head Teacher 505.761.4046
Plaza Feliz Early Head Start Center	City Operated	Lucia Pena, Teacher 505.255.0247
School On Wheels Early Head Start	City Operated	Michelle Aguilar, Head Teacher 505.764.3297
Trumbull Community Center Early Head Start	City Operated	Marie Llamas, Head Teacher 505.256.2045
Western Trails Early Head Start Center	City Operated	Diane Archibeque, Head Teacher 505.831.0302
Cuidando Los Ninos Early Head Start Center	Sub-recipient Organization	Elynn Finston, Director 505.843.6899
Catholic Charities Early Head Start Center	Sub-recipient Organization	Paulo Castillo, Director 505.724.4670

### Policy Council Members:

J. Chavez, Chair

A. Aragon, Vice Chair

D. King, Secretary

N. Taylor and J. Hertz, Governing Body Liaisons

T & C Langley, Members

S. Wilson, Member

C. Quintana, Member

S. Nadeem, Member