



Richard J. Berry, Mayor

City of Albuquerque – Environmental Health Department
Consumer Health Protection Division
One Civic Plaza NW
3rd Floor, Room 3023
Albuquerque, NM 87103
www.cabq.gov



Mary Lou Leonard, Director

TO: Bake Sale Representatives

FROM: Consumer Health Protection Division (505)768-2716

The following public health standards must be complied with in order to receive and maintain approval for any type of bake sale:

1. No potentially hazardous foods (i.e. cream pies, eclairs, burritos, etc.) are permitted
2. All products must be wrapped or packaged to prevent the possible contamination of the products by customers, insects or weather. Do not touch baked goods with bare hands when packaging. Use of utensils such as; waxed paper, napkins, gloves or tongs is required. Whole loaves of bread, trays or pans of baked snack must be covered before items are taken out.
3. To help prevent food allergy reactions, list ingredients for each type of baked goods.
EXAMPLE: whole wheat bread: water, whole wheat flour, sugar, salt, shortening, yeast.
Post list of ingredients by baked goods or place a label on wrapper.
4. All service personnel must wear hair restraints.
5. A sign should be posted indicating who is holding the sale.
6. The table or stand must be located where it is not subject to dust contamination from passing automobiles.
7. The Environmental health Department Bake Sale Permit must be kept at the scene of the bake sale to be readily available for consumer to view.
8. Failure to comply with the above minimum public health standards will subject the bake sale operation to immediate closure



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BAKE SALE PERMIT APPLICATION

APPLICATION INFORMATION:

Name of Organization: _____

Person in Charge: _____

Title: _____

Points of Contact: _____

1. Home Address: _____
Home Work Cell #

2. Telephone & email address: _____
Telephone Fax # Email address

Location of Proposed Sale: _____

Date(s) of Proposed Sale: _____

Expected attendance: _____

Type of Baked Goods to be sold: _____

I do hereby agree to abide by all requirements of the Food Sanitation Ordinance as it relates to Baked Goods Sale. I further understand that the enforcement authority prohibits the sale of potentially hazardous foods with this permit. Failures to comply with given requirements are grounds for immediate closure of the sale.

Applicant's Signature

Date

Permit Approved by:

Environmental Health Representative

Date