

Small Business Regulatory Advisory Commission

CITY OF ALBUQUERQUE

Chair:
Anthony Trujillo
Vice Chair:
Steven Garcia
Ex-Officio Commissioner:
Gary Oppedahl

Commissioners:
Romero

Alex

Don

Kaufman

Beverly Chavez

Rainosek

Throckmorton

Larry

Scott



MINUTES FROM
February 21, 2017

ATTENDEES:

Beverly Chavez

Anthony Trujillo
Don Kaufman
Larry Rainosek

STAFF

Dora Dominguez
Jenny Walters

The meeting was called to order by Anthony Trujillo, Chairman at 7:47a.m.

- I. **Additions/deletions to the agenda** – None heard
MOTION TO APPROVE THE AGENDA – APPROVED
- II. APPROVAL OF January 17, 2017 MINUTES - Approved by the Commission.
MOTION BY COMMISSIONER Kaufman
SECOND BY COMMISSIONER Chavez
MOTION CARRIED UNANIMOUSLY
- III. **WELCOME & INTRODUCTIONS**
- IV. **Board Elections & Renewals Update:**
 - a. *The “Small Business Regulatory Advisory Commission (SBRAC)” shall consist of seven (7) members appointed by the Mayor with advice and consent of the Council. Members shall serve three (3) year consecutive terms. Members shall name the chairperson of the Commission. The commission shall meet at the call of the chairperson but not less than twice per quarter. A majority of the members of the Commission shall constitute a quorum for the conduct of business. The Commission is administratively attached to the Economic Development Department, and staff for the Commission shall be provided by the Department.*

Staff action item was to research the process for appointment of a standing representative of the Hispano Chamber of Commerce to the SBRAC. SBRAC can make appropriate changes to its bylaws but important to note that SBRAC is governed by a City Ordinance (O-13-14-4). The Ordinance is not easy to change and would require Council action.

Ordinance reads: Any Commission member shall reside within the City of Albuquerque or shall be an owner of record in or be currently serving as a corporate officer of a business operating within the City of Albuquerque. City staff that oversees Boards and Commissions did not recommend a change in the bylaws but stated it’s up to the SBRAC whether they wish to pursue.

Board discussion and action with recommendation was to move forward with the amendment of the bylaws to allow for a standing representative from the Hispano Chamber of Commerce to serve on the SBRAC.

MOTION BY COMMISSIONER Kauffman
SECOND BY COMMISSIONER Chavez
MOTION CARRIED UNANIMOUSLY

- V. 2015 IFC Fire Code Adoption – Summary of Significant Changes – Commander Jason A. Garcia, Fire Marshall.

The purpose of the Albuquerque Fire Department is to serve the community by providing all hazards planning, prevention and response that provides public safety and trust while ensuring the safety and wellbeing of its firefighters. Updating and enforcing the city fire code with the most current fire and life safety codes available is just one of the many ways the Albuquerque Fire Department serves our community.

The current City of Albuquerque Fire Code (0-2012-029) was passed on October 18, 2012, adopting the 2009, edition of the International Fire Code, which is published by the International Code Council (ICC) family of Codes and the 2009 edition, of the NFPA 101 Life Safety Code published by the National Fire Protection Association.

Summary of Significant Changes

This commentary is a section by section analysis of the proposed ordinance summarizing the amendments and changes made from the 2009, International Fire Code (IFC). Some of the amendments are for clarification and do not change the code, some sections were added to avoid any ambiguity where the interpretation is left to the reader. Most of the changes made were only to the Chapter and Section numbers in order to coincide with the new 2015 International Fire Code and are not listed in this summary of significant changes.

- Board requests for clarity included the status of the Fire Review Board Process
- The new language that allows the Fire Code Official to make the final determination on which code to use that best meets the public safety requirements of the jurisdiction.
- Language was changed concerning the expiration date of approved construction permits. The current code allows permits to expire after 24 months. The new code will allow 180 days until a construction permit expires.
- New section requires a dedicated riser room accessible from exterior of the building for all newly constructed building and all buildings

Questions were noted as fully addressed with the issue of the riser room to be discussed in added detail offline in a separate meeting to be attended by Commissioner Kaufman and SBRAC Staff.

Action item to discuss was to move forward with a letter of support of the City's effort to move from the 2009 Fire Code to the 2015 was proposed.

SBRAC understand that the intent of the request is to ensure the City Fire Code is the most current fire and life safety code available. We also recognize the importance of uniformity by bringing the existing applicable Fire Code up to the most current version insofar as this will support the Albuquerque Fire Department's ability to serve our community.

SBRAC appreciates the outreach efforts of the Fire Marshal's Office and time taken to provide the review and address questions.

A motion to task SBRAC staff to draft a letter of support;

MOTION BY COMMISSIONER Kauffman

SECOND BY COMMISSIONER Chavez

MOTION CARRIED UNANIMOUSLY

VI. State Legislation Update was provided by Anthony Trujillo, SBRAC Chair.

- a. The update included a summary of HB 25 – Relating to procurement; enacting the resident business set aside act; requiring that thirty-three percent of contracting agency's contracts be awarded to resident businesses.

Meeting adjourned at 9:04 a.m.

Minutes submitted by: *Dora Dominguez* Date March 21, 2017
Dora Dominguez, EDD Staff

Minutes approved by: *Anthony Trujillo* Date March 21 2017
Anthony Trujillo, Chairman