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| **City of Albuquerque**  **Small Business**  **Regulatory Advisory Commission** | | COA Logo_Horizontal_EconomicDev-03 |
| **Chair: Myra Ghattas**  **Vice Chairman: Tim Nisly**  **Ex-Officio Member: Synthia R. Jaramillo**  **City Legal: Leigh Brunner**  **Staff: M. Mitchell**  **D. Sayers**  **C. Nunez**  **C. Kay**  **R. Griego** | **Commissioners: Paulette Baca**  **Matthew Biggs**  **Kenneth J. Carson**  **Cailyn Kilcup**  **Michael M. Silva Jr.**    **\*Highlighted individuals were in attendance.** | |

**August 13, 2020**

**10:07 AM – 10:36 AM**

**Zoom Conference Call**

**Join Zoom Meeting**

<https://cabq.zoom.us/j/9637669260>

**Meeting ID: 963 766 9260**

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**AGENDA**

1. **Approval of minutes** – Chair

**MOTION** to Approve August 6th Minutes: COMMISSIONER Ken Carson

**SECOND** by COMMISSIONER Paulette Baca

**MOTION PASSED UNANIMOUSLY**

1. **Additions/deletions to agenda –** Chair
2. **Review Memorandum –** Chair
   * Discussion about CARES funding for Albuquerque small businesses
     + - * Myra Ghattas: We decided the best way to help small businesses is to suggest changes to administration and expedite spending of Cares Act Funding, to take that money and give it out in grants. Synthia Jaramillo informed us that there had been discussion about grants but it didn’t seem that progress was happening fast enough. I put together a memo since the last meeting, a couple developments: I understand that the Budget Committee, without knowing about what we were working on, were working on very similar measures in terms of grants and distribution.
         * Monica Mitchell: Sarita Nair (CAO) would like to hold off on letter, so the administration can respond appropriately and perhaps collaborate on presentation to City Council. We also set up something for City Council to hear on Monday, that is on pause until after we hear from budget, we will hear from budget at the next SBRAC meeting. What we need to do next is find out when we’re meeting next so we can get that scheduled.
   * Next steps

* + - * + Myra Ghattas: Next meeting set for September 1st. SBRAC Commission to approve and make changes to memo. Chair to hold off on speaking at City Council on Monday (8.17) and wait to hear from the Budget Committee. Budget met on Wednesday and found that SBRAC was planning something similar to them, going to put plans on pause so we can collaborate and send stronger message together.

**MOTION** to Approve Memorandum: COMMISSIONER Ken Carson

**SECOND** by COMMISSIONER Tim Nisly

**MOTION PASSED UNANIMOUSLY**

Comments:

* Next meeting to be held Tuesday September 1st, 2020 10am – Requesting Sarita Nair’s attendance.
* Monica Mitchell: Administration presenting to City Council on Monday (8.17.2020) Update on PPE use and distribution to small businesses.
* Matthew Biggs: Councilor Gibson pushing back on Short Term Rental regulations
* Monica Mitchell: County is reopening grant program on Monday (8.17.20) at 8am

1. **Adjourned at 10:36AM**

**Notice to Persons with Disabilities**

If you have a disability and require special assistance to participate in this meeting, please contact Monica Mitchell as soon as possible before the meeting date at 505-768-3226.