Date: March 17, 2011   Time: 10:00 AM   Location: ISD GRAND CENTRAL

Y	Peter Ambs ITSD	Y	Gary Anderson Senior Affairs	N	Eddie Andujo FCS	N	Chris Framel WUA
N	Patrick Frias AVI	N	Andy Garcia Parks & Recreation	Y	Clint Hubbard APD	Y	Dave Mathews CSD
Y	John Meier CSD-Library	Y	Danny Nevarez EHD	Y	Robert Nunez DMD	Y	Brian Osterloh ITSD
Y	Lt. Jeff Remington APD	N	Kyle Roth Planning	Y	Joe Saraphon(Stan Low) TRANSIT	Y	Diane Schaller ITSD
N	Tony Schupp SWD	Y	Michael Silva Animal Welfare	N	Dane VanPelt ITSD		

WHAT	WHO	TIME	MINUTES
Housekeeping:			Next TRC Meeting is on April 7, 2011
Call to order	Diane	1	
Roll call	Lydia	1	
Approval of the Agendum:	Diane	1	Propose revised agendum – **Brian Osterloh made a motion to approve the agenda as revised. Jeff Remington second the motion. Remaining agreed.**
Review Minutes from previous TRC	All	2	**Previous TRC 02-17-11:** http://www.cabq.gov/isd/documents/trc_meeting_agendum_minutes_feb._17_2011.pdf **Brian Osterloh made motion to approve agendum. Clint Hubbard second the motion. Remaining agreed.**
Unfinished Business:	All	0	
Routine Business:	All	0	
Review TRC Request	All	0	• None
Review and Approval of Policies,	All	20	**New** • ~~Software Licenses (New)~~

3/23/2011
12:01:50 PM

Procedures & Standards			Revised
			• **Employee Internet Management "Filtering" Blocked Categories and Protocols (renamed to Internet Filtering Categories and Protocols** **Diane Schaller stated that we are proposing to make Cisco's IronPort the standard. Trend Micro's InterScan didn't work well for us. Tom Obenauf worked to implement InterScan for a couple of months without much success. Therefore, after working with IronPort successfully, we are now proposing a revised standard . Diane Schaller pointed out this revision is still using the Websense terminology for filter categories. Once we become more familiar with the IronPort categories, then we will update the standard to use IronPort filter terms.** **Brian Osterloh made a motion to approve the revised standard. Clint Hubbard second the motion. Remaining agreed.**

			Review
			   • ~~**Electronic Document Retention (Review)**~~
			
			Deprecated
			   • **None**
			Discussion
			   •

New Business	Various	20	Update on Active Directory – (Mark Leech) **Mark Leech provided an update on the AD project and the Windows 7 migration. The team will meet with Microsoft for a week at the end of April to give them insights on creating organization units, make an assessment of the design and recommend a migration methodology.** Update on Windows 7 (Brian Osterloh) **Brian Osterloh stated the config sheets have been modified to include Windows 7 32 bit and 64 bit, Zenworks and application defaults. Soon everything will be available to be pushed through Zenworks and through Active Directory. Also, Dianna Coleman has been working with Computer Corner on a process for imaging PCs using Windows 7. Peter Ambs stated he wants to create a partnership with Microsoft. He said we need to upgrade our office suite. First step is to review our platform and modernize our inventory.** Enterprise Architecture (Peter Ambs)

			Developing an Enterprise Archi... **Peter Ambs said he discussed with Lou Hoffman and the administration how we can make the ISC more strategic and involved with the City's IT business. Peter met with the new subset group of the ISC, gave a presentation on Enterprise Architecture and discussed that the next steps would be to take this proposal to the CAO for his approval. The whole purpose is to understand the needs of each department and understand what technology needs to be in place for each of the departments. Peter then made a Powerpoint presentation (see attached document).** Programmer Analyst and System Administrator job specs (Clint Hubbard) **Clint Hubbard stated he put together a team to review and update the PC Support Specialist and Systems Administrator job specifications. He stated that there turned out to be resistance to updating the job descriptions, so he canceled the project.**
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	**None**
Action Items:		0	
		45	