ISC Meeting Minutes

Date: January 8, 2014   Time: 1:30 p.m.   Location: ITSD - Grand Central

P	Stephanie Yara City Council	P	Peter Ambs ITSD	A	Dr. Laurie Schatzberg UNM
P	Dr. Bernard J. Sharum Capella University	P	Clint Hubbard APD	A	Davis Lee ITUptown

A – Absent

WHAT	WHO	TIME	AGENDUM
Housekeeping:			
Call to order	Andre O'Brien	1	**Meeting was called to order at 1:30 pm.**
Roll Call	Ramona	1	
Review and Approve Agendum	Andre O'Brien	1	**Clint Hubbard made a motion to approve the Agendum; second by Bernard Sharum. Motion carried unanimously.**
Review and Approve Minutes from Previous ISC Meeting	Andre O'Brien	2	ISC Minutes 11-13-13.pdf Last meeting held November 13, 2013 December 11, 2013 meeting cancelled. **Clint Hubbard made a motion to approve the Agendum; second by Stephanie Yara. Motion carried unanimously.**
Public Comment		0	
ISC Actions		0	
Standard Equipment over $25K Approved by the IT Services Manager		0	• Highland Senior Center Computer Lab Replacement PC - Senior Affairs – Gary Anderson - $27,030.25 - This request is for replacement PC's for the Highland Senior Center Computer Lab. These PC's will replace aging/obsolete equipment. • Library 3M Intelligent Return System – Cultural Services – John F. Meier - $34,715.00 - As part of the Library's RFID Migration, we would like to add a 3M Intelligent Return System to another one of our libraries. This easy-to-use intuitive interface allows library customers to instantly check their items in, helping speed their return to the shelves to be borrowed again. This technology eliminates much of the time that is spent accepting items at the front desk and clearing customer's records, so circulation staff can devote more time to serving customers. This is a Library Automation Hardware and Software

			Commodity under 3M Library Systems Automated Material Handling and Detection. • FY 2013 Annual PC upgrade– Transit – Stan F. Low - $44,316.11 -- This effort will replace 1/5 of the Transit PC's (and required software) pursuant to the annual PC replacement policy. Part of the Transit IT annual plan is to upgrade PC's (and software as needed) annually. We replace 1/5 of the stable every 5 years. This is this year's replacement. • LANDesk Secure mangement licenses – Police – Timothy Espinosa – $42,120.00 – 2000 LANDesk secure management licenses with upgrade maintenance. LANDesk has already been purchased by the Albuquerque police department. This new secure management license changes the license from a device-based license to a user-based license which will be more cost effective since each user can carry multiple devices on one license. • FAC Laptop computer upgrade– Police - Timothy Espinosa - $81,360.00 - 60 Panasonic CF-53 Laptops, 60 porter replicators, 60 ac adapters. The Family Advocacy Center is in need of upgraded computers for their detectives so they can work out in the field when they get called to scenes as well as have them available in their offices to work cases. • Tech Services equipment- Timothy R. Espinosa - $37,494.23: 5 apple macbooks 4 Microsoft office surface pros 4 surface pro keyboard cases 2 visio pro licenses 6 crystal reports licenses 17 Microsoft office 2013 licenses 4 hp laptops 4 hp docking stations 5 ipad air The Technical services unit which services the entire Albuquerque police department must stay up to date with technology in order to maintain the needs of the department. This equipment allows technical services to do this
New Business		0	
Review IS Requests over $25K	All	18	• Audio/Video Equipment and Installation – Timothy C. Skelton - $86,107.48 - Audio and Visual equipment for the conduct of public hearings at Plaza del Sol. **Motion to commence discussion by Clint Hubbard;**

			second by Stephanie Yara. Matthew Conrad, Associate Director of Planning, gave a thorough overview of the item up for discussion and answered questions from the Committee. Vendor (Professional Business Systems) representatives were present to answer any additional questions about the product. Dr. Sharum inquired about the potential of the system to broadcast meetings via live streaming. Matthew Conrad with Brian Osterloh expressed that the system has the capability to do so in the near future. However, in the meantime, the meetings will be recorded and made accessible from the City website. Call to question by Clint Hubbard; motion to approve the purchase carried unanimously.
Review and Approval of Policies	All	0	
Other New Business		0	
Large Project Status			
Unfinished Business			
Problems, Warnings, Situational Awareness, Saved Rounds?	All	0	Motion to adjourn by Clint Hubbard; second by Peter Ambs. Motion carried unanimously.
Action Items		0	
Total Time		23	