



OLD TOWN GAZEBO RENTAL APPLICATION

Thank you for your interest in the Gazebo! Please complete the application for your event.

Event: _____ Date of Application: _____

Event Date: _____ Individual/Organization: _____

Times: Set-up: _____ Event times: _____ to _____ Tear-down: _____ Number of guests: _____

Contact Person: _____ Phone: _____ Email: _____

Address: _____ City/State: _____ Zip: _____

Event Details:

Entertainment: YES NO If yes- live music, DJ, announcements, etc. Please list. _____

Chairs: YES NO Amount needed: _____

Power needed: YES NO

Please list all event details below:

The City of Albuquerque reserves the right to deny the use or the continued use of its facilities to any person or organization not complying with Gazebo policies and procedures.

By signing the Rental Application for the Old Town Gazebo, I fully agree to accept responsibility for careful and conscientious use of facilities and follow the policies and guidelines of the Gazebo upon acceptance.

Signature: _____ Date: _____

Application for rental space approved.

Signature: _____ Date: _____

The City of Albuquerque Representative
