



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
June 19, 2019 - Minutes

Board Members: Ramona Tafoya, Denise Pepin, Charlene Kalbfell, Betty Panos

City Representative: James S. de Champlon

Ramona established that there was a quorum and called the meeting to order at 5:33 p.m.

Charlene motioned to approve the Agenda; the motion was seconded and approved unanimously.

Denise motioned to approve the Minutes; the motion was seconded and approved unanimously.

New Business:

The Portal Market Manager gave a brief review of the process that that was taken to arrive at a Provisional Policy to Accommodate Wheelchair Access for Portal Market Vendors:

- An initial policy was drafted and sent out the Portal Market Advisory Board.
- Taking into account the comments from the Board a revised draft was distributed at the Orientation meetings.
- Taking into account the comments from vendors during the Orientation meetings an alternative policy was drafted and it was determined that a survey offering choices between the policies along with space for written comments should be handed out to the vendors at the next lottery.
- Given a consensus that was made clear by the survey along with input from the City's ADA representative in the Office of Equity and Inclusion and reviewed by the Board, the current Provisional Policy dated June 19, was put into place.
- This was all done with the clear understanding that the Provisional Policy would be open to review moving forward.

Old Business:

During a discussion about the policy shifts that are being proposed by the City, the Portal Market Manager requested that Board members wright down their positions on each shift and turn them in to be compiled and discussed at the next Board meeting. The changes being proposed are as follows:

- Not monitoring the Portal Market on City holidays when the City offices are closed.
- Bringing the daily vending fee down from \$12.00 to \$10.00 per day.
- Doing afternoon reassignments at the discretion of the Portal Market Manager.
- Allowing for more flexibility in scheduling lotteries.

Board meetings for the remainder of 2019 will be held at 5:30 p.m., at the **Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW on: July 17th; September 18th; and November 20th.**

Meeting adjourned at 7:05 p.m.