



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD**

March 24, 2016 - Minutes

Board Members: Denise Pepin, Stella Naranjo, Lisa Carrillo, Alex Nunnally
Citizens: Marcelia Lee, Ramona Tafoya
City Represented by: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:05 p.m.

Alex motioned to approve the Agenda; the motion was seconded and approved unanimously.

Alex motioned to approve the Minutes from the January 14, 2016 meeting, with the amendment that “Sterling Silver” earring backs, should read “Sterling Silver” earring cards, the motion was seconded and approved unanimously.

Portal Managers Report: Copies of the current materials labeling guidelines were handed out and the Board was asked to give input on some of the recent changes to labeling conventions as well as to consider if there are other conventions that had not as yet been addressed or should be addressed in a different manner. During this discussion it became clear that the Board was not in agreement on the issue of stabilized turquoise and how it should be represented on labels. The board generally agreed that the individual members of the board should on their own research industry conventions materials labeling materials such as turquoise and other various stones that are commonly used by Portal Market Artisan/Vendors and that the discussion on labeling would continue at the May 19th meeting with the ultimate goal of having an updated materials labeling guidelines sheet available inclusion in the Artisan/Vendor packets for the new permit cycle. Also as part of this discussion the idea of coming up with a unified label that might help in the clarity of labeling was brought up.

All of the lights on the Portal are now on one circuit that is controlled by a timer. This will allow the lights to stay on even if La Placita is closed.

The Loading Zone has been extended to be able to accommodate at least 5 cars at any given time and the time limit has been extended from 10 to 15 minutes. This will hopefully allow for the Loading Zone to be used as it is marked and lessen any confusion and or need to improperly use Yellow, Red, or Handicap Access zones for loading or parking.

Denise Pepin announced the meeting adjourned.

The next Board meeting is scheduled for May 18th.