



Agenda

Board of Trustees Virtual Meeting

Wednesday, May 13, 2020

3:00 - 4:30 pm, to be conducted via ZOOM web hosting

Members: Nancy Abruzzo, Michael Anderson, Scott Appelman, Josh Bacon, Troy Bradley, Karen Brown, Peter Cuneo, Sid Gutierrez, J. D. Huss, Cindy Hernandez-Wall, Betty Ann McDermott, Angela Romero

1. Operating Procedures for online meetings per City Directive
 - a. Moderator controls access – concerned public may attend;
 - b. Open meeting must be recorded;
 - c. Speaker should identify him/her self at start of each statement;
 - d. All votes must be by roll call.
 - e. Please keep sound muted – press space bar to temporarily un-mute and talk
2. Call to Order and Approval of Minutes (5 minutes)
3. Manager's Report
 - a. 2021 NM Legislative Session Plans
 - b. New Exhibits
 - i. 50th Fiesta Exhibit
 - ii. Youth Exhibit
 - iii. Women in Ballooning – now scheduled for 2021 opening
 - c. City-Foundation MOU Negotiations
 - d. Recognition Master Plaque for past BOT members
 - e. FY2021 Strategic Plan
4. Staff Reports
 - a. Collections & Registrar Marilee Nason & Eric Wimmer
 - b. Marketing & Outreach – John FitzPatrick
 - c. Volunteer Coordinator – Katie Farmin
 - d. Operations – Linda
 - e. Exhibitions -
 - f. Education -
5. Foundation Report – Laurie MaGovern
6. Adjourn Meeting

Timothy M. Keller, Mayor

Interoffice Memorandum Date: April 5, 2020

To: Directors; City Board and Commission Staff; Board and Commission Members.

From: Office of the City Clerk, City Legal Department, Office of Constituent Services

Subject: Continuity of Government Operations through Virtual Meetings of City Boards and Commissions

EXCERPTS

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OMA allows videoconference or teleconference meetings by covered boards and commissions “if otherwise allowed by law or rule of the public body.” NMSA 1978 § 10-15-1(C).

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In sum, City Boards and Commissions may continue to hold **meetings related to essential businesses**, as defined by the Department of Health Public Health Order, issued March 23, 2020.² The Public Health Order provides a complete list of "essential businesses" including, but not limited to first responders, utilities, infrastructure services, private construction projects, public works projects, real estate, grocery stores, and banks.

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The OAG provides the following guidelines to comply with OMA when a public entity holds an emergency virtual meeting:

- i. **Notice** of the meeting must still comply with the mandates of OMA, and it should contain detailed information about how members of the public may attend and listen via telephone, live streaming, or other similar technologies—this should include such detail as relevant phone numbers, web addresses, etc.;
- ii. While provided by alternative means, the public must have some form of **access** to the meeting to substitute for the access it would have during any normally scheduled public meeting subject to OMA;
- iii. Where possible, **videoconference is the best alternative** method of holding meetings;
- iv. At the start of the meeting, the chairperson should announce the names of those members of the public entity participating remotely;
- v. All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members of the public entity and to the public;
- vi. The chairperson or person leading the meeting should suspend discussion if the audio or video is interrupted;**
- vii. All votes of the public entity should be by **roll call vote**; and
- viii. The public entity should **produce and maintain a recording** of the open session of the meeting.