

## ABOUT YOUR VISIT

**We are very pleased you chose to visit with us at the Albuquerque Museum. Since you are a "Self-Guided" group we do have some special requests from you:**

1. Please assemble your group before entering the Museum and enter in an orderly fashion.
2. It is important to establish discipline responsibilities between you and your adult helpers. We ask that you and your helpers/parents, accompanying the group, stay with them at all times.
3. Groups larger than 20 students will probably need to be divided into smaller sub-groups, and at all times **must** be under adult supervision.
4. We may have "*Docent Guided*" gallery tours scheduled during your visit, if needed, please check with Information Clerk to avoid any area conflict with another tour group.
5. The security officers located throughout the museum are responsible for protecting the art and history objects. They will assist with emergencies, but are not responsible for maintaining the discipline of your group.
6. Please tell your students in advance about appropriate "*manners*" in art and history museums. Objects in art and history museums cannot be touched.

Art works are original, one of a kind in the whole world; history artifacts are rare as well. Fingerprints leave oil deposits, which are destructive to objects. You can make this point to your students by touching a mirror or glass surface and then showing the fingerprints left on the surface. (When museum workers have to touch objects or move them, they wear special white gloves.)

7. If there is a planned assignment, please make the necessary adjustments. The students are allowed to carry a **pencil** into the galleries. Students are not allowed to carry backpacks, food or beverages (including water) into the galleries, if possible, leave these items in your vehicle(s). The use of cell phones in galleries is not allowed.
8. Also students must walk slowly and talk quietly. Other visitors are present in the galleries too.

**By observing these "*Museum Manners*," your students can have an enjoyable learning experience.**

**Thanks so much for your cooperation.**