

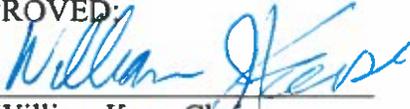
# minutes

Policy and Procedure Review Subcommittee		
11.1.2018	1:03pm -2:19pm	Plaza Del Sol Basement Hearing Rm Abq, NM
Meeting called by	Kass	
Type of meeting	Policy & Procedure	
Facilitator	Kass	
Note taker	Katrina	
Timekeeper	Katrina	
Attendees	Chair Dr. William Kass, Chantal Galloway, Chelsea Van Deventer and Diane McDermott	
Review of Recent and Upcoming OPA Policies		
	Kass	
Discussion	Subcommittee discussed the OPA policies that are currently being reviewed by APD.	
Conclusions	Motion by Member Van Deventer that Chair Kass will schedule with APD to present SOP 1-11 at an upcoming POB meeting.	
	Second by Member Galloway.	
Action Items	Person Responsible	Deadline
Review of Recent PPRB Policies		
	Kass	
Discussion	<ol style="list-style-type: none"> <li>Chair Kass gave an update on SOP 2-8 On Body Recording Devices and how APD plans to keep track of the data.</li> <li>Chair Kass notified board members of the new SOP 3-34 Training Committee.</li> </ol>	
Conclusions	<ol style="list-style-type: none"> <li>Motion by Member Van Deventer to ask APD to present SOP 2-8 at a upcoming POB Meeting. Second by Member Galloway.</li> <li>Subcommittee is excited for the new policy and the involvement CPOA and POB will have once it is approved.</li> </ol>	
Action Items	Person Responsible	Deadline
Status of Use of Force Suite Review		
	Kass	
Discussion	Chair Kass gave an update on the Use of Force Suite 2-56 and 2-57.	
Conclusions	If the policy passes at PPRB Chair Kass will notify CPOA if APD can present at November 8, 2018 POB meeting.	
Action Items	Person Responsible	Deadline

# minutes

SOP 2-19 Recommendations		
	Van Deventer	
Discussion	Member Van Deventer and Investigator McDermott have made a recommendation to APD on SOP 2-19 and on the process of the the booking sheet to MDC and to change the Input when of APD Is entering cases.	
Conclusions	Member Van Deventer will follow up on the recommendatlon made to APD on SOP 2-19.	
Action Items	Person Responsible	Deadline
Other Business		
	Kass	
Discussion	1. Discussion on ISR Contract with APD. 2. Chair Kass gave a update on his meeting with APD and ISR getting access To APD data for purpose of policies. 3. Member Van Deventer is requesting that Policy and Procedure have a special meeting to discuss SOP 3-52.	
Conclusions	1. Policy and Procedure will recommend to the full board that it is a conflict of interest to share a contract with ISR. 2. APD is looking at providing information to POB/CPDA but needs to verify what information has to be redacted such as officer and citizen names from Incident summary reports. 3. Member Van Deventer will coordinate with Mr. Schmehl to schedule a special meeting to discuss concerns on 3-52.	
Action Items	Person Responsible	Deadline
<b>Next meeting December 6, 2018 at 1:00pm</b>		

APPROVED:



Dr. William Kass, Chair  
Policy and Procedure Subcommittee



Date

CC: Julian Moya, City Council Staff  
Katy Duhigg, Interim City Clerk  
Ken Sanchez, City Council President (via email)

Minutes drafted and submitted by:  
Katrina Sigala, Senior Administrative Assistant