

minutes

Policy and Procedure Review Subcommittee			
1.3.2019		12:33pm - 1:43pm	Plaza Del Sol Basement Hearing Rm Abq, NM
Meeting called by	Kass		
Type of meeting	Policy & Procedure		
Facilitator	Kass		
Note taker	Katrina		
Timekeeper	Katrina		
Attendees	Chair Dr. William Kass, Chantal Galloway, Chelsea Van Deventer and Diane McDermott		
SOP 2-19 recommendations			
	Van Deventer		
Discussion	Member Van Deventer advised that SOP 2-19 recommendation has been sent to APD and will keep Policy and Procedure Subcommittee updated on where it is at in the process.		
Conclusions	Motion by Member Galloway to withdraw Agenda Item V from being placed on further agendas. Member Van Deventer second the Motion.		
Action Items	Person Responsible	Deadline	
PPRB approved policies ready for POB review			
	Kass		
Discussion Meeting	Chair Dr. Kass is awaiting on a response from Commander Campbell on what SOP Policies will be presented at the next POB Meeting.		
Conclusions	Chair Dr. Kass suggested that we reserve a place on the POB Agenda incase POB gets a response back from APD.		
Action Items	Person Responsible	Deadline	
OPA recent policies reviewed			
	Kass		
Discussion	Policy and Procedure reviewed the upcoming policies that were discussed at the last OPA meeting.		
Conclusions	Chair Dr. Kass listed off SOP's 1-88, 2-56 and 2-34. Policy and Procedure discussed the OPA SOP's and provided feedback For each policy.		
Action Items	Person Responsible	Deadline	

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Other Business		
	Kass	
Discussion	1. APD Academy Meeting with Chair Kass and Member Galloway. 2. Inquiry from a news story on two missing teens.	
	3. SOP 2-99 (Naloxone). 4. Discussion with Jeremy Schmehl on SOP 3-52.	
Conclusions	1. Member Galloway is working on arranging a meeting with APD Academy Personnel. 2. Committee discussed Individual Concerns on missing Juveniles as a citizen of the community. 3. Update on where ISR is in the process of providing data on response time to a scene by APD and the effectiveness of lives it has saved. Committee wants it placed on next PNP agenda. 4. PNP will place on the agenda and Chair Dr. Kass will coordinate with Jeremy Schmehl on the discussion items.	
Action Items	Person Responsible	Deadline
Next meeting February 7, 2019 at 12:30pm		

minutes

APPROVED:



Dr. William Kass, Chair
Policy and Procedure Subcommittee

Date 7 Feb 2019

CC: Julian Moya, City Council Staff
Katy Duhigg, Interim City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Katrina Sigala, Senior Administrative Assistant