

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

Dr. William Kass, Chair

Eric Olivas

Tara Armijo-Prewitt

Edward Harness, CPOA Executive Director

**Thursday, February 6 at 4:30 pm
Plaza Del Sol Building, 600 2nd Street NW
3rd Floor Small Conference Room**

Members Present:

Dr. William Kass
Eric Olivas

Members Absent:

Tara Armijo-Prewitt

Others Present

Edward Harness, CPOA
Valerie Barela, CPOA
Diane McDermott, CPOA

Minutes

- I. Welcome and Call to Order.** Chair Dr. Kass called to order the Policy and Procedure Subcommittee meeting at 4:31p.m.
- II. Approval of the Agenda**
 - a) **Motion.** Motion was made by Member Olivas to approve the agenda as drafted. Motion passed.
- III. Approval of the Minutes from January 2, 2020**
 - a) **Motion.** Motion by Member Olivas to approve the minutes as drafted. Motion passed.
- IV. Public Comment**
 - a) Brian Brown
- V. Review of SOPs presented at OPA and PPRB**
 - a) Chair Dr. Kass reported to the Subcommittee the SOP's discussed at OPA and PPRB meetings.
 - b) Chair Dr. Kass will provide highlights from OPA and PPRB meetings at the next Board meeting.
- VI. Conduct and ethics policy update**
 - a) Chair Dr. Kass presented a plan to create compliance with the CASA by the Board.

VII. Update of APD presentation at POB meeting regarding Crimes Against Children SOPs

- a) Lieutenant Sanders will present at the next Board meeting.

VIII. Other business

- a) Director Harness will follow up with APD on the status of the memo on Overtime.
- b) Director Harness will officially invite Chief Geier to the March full board meeting to report on staff changes within APD and resource allocation.
- c) Director Harness will provide six months of billing from Sutin, Thayer & Browne to the Policy and Procedure Subcommittee.

IX. Next meeting March 5, 2020 at 4:30p.m.

X. Adjournment. Meeting Adjourned at 5:57pm.