



**POLICE OVERSIGHT BOARD
PERSONNEL SUBCOMMITTEE**
Wednesday, September 7, 2016 – 4:00 pm
Plaza del Sol, 600 2nd Street NW
Planning Dept. 3rd Floor Small Conference Room

Members Present

Beth Mohr, Chair
Joanne Fine
Eric Cruz

Members Absent

Others Present

Edward Harness, Exec. Director
Diane McDermott
Michelle Contreras

MINUTES

I. Welcome and Call to Order: Chair Mohr calls meeting to order at 4:00pm.

II. Approval of the Agenda. The Agenda was distributed. No motion carried.

III. Approval of Minutes (Not on original agenda)

A. The Personnel Subcommittee meeting minutes from August 10, 2016 were distributed and reviewed. Subcommittee member Fine made a motion to accept the minutes as written. Subcommittee Member Cruz seconded the motion. **Approved.**

For: Cruz, Fine, Mohr

IV. Public Comments. No Public Comments.

V. Discussion of Executive Director Evaluation Process

A. Review of Survey Comments

i. Chair Mohr says that she spoke with the City Attorney regarding the Executive Director Edward Harness' evaluation is not public and the POB Meeting and the Personnel Subcommittee can be closed under the Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2), regarding limited personnel matters pursuant to discuss limited personnel matters to discuss hiring, promotion, demotion, dismissal, assignment or resignation. In this matter, the Personnel Subcommittee will be discussing the Executive Director's ongoing assignment and evaluation.

ii. At 4:04 p.m., Member Fine made a motion that the Personnel Subcommittee enter into an Executive Session for limited personnel matters having to do with Mr. Harness ongoing assignment. Subcommittee Member Cruz seconded the motion. **Approved.**
Roll call: Cruz, Fine, Mohr

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iii. At 4:23 p.m., Member Fine made a motion to come out of Executive Session. Subcommittee Member Cruz seconded the motion. Approved.
For: Cruz, Fine, Mohr

B. **Discussion of form for POB discussion.** Subcommittee Member Cruz is working on the evaluation form for the POB to utilize for the evaluation process of Mr. Harness.

C. **Update of evaluation calendar.** Members discussed the evaluation calendar for when they will present Mr. Harness' evaluation.

VI. **Other business.**

A. New POB Member Armijo started the Citizen Police Academy on August 30, 2016.

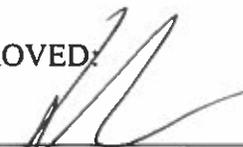
B. Subcommittee Member Cruz requested an updated POB Contact sheet to include the new POB member Armijo's information and email address.

VII. **Next Meeting:** The next meeting of the Personnel Subcommittee will be held tentatively set on September 21, 2016 at 4 p.m.

VIII. **Adjournment.** Subcommittee Member Fine made a motion to adjourn the meeting. Subcommittee Member Cruz seconded the motion. **Approved.**
For: Fine, Cruz, Mohr.

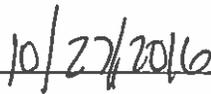
Meeting Adjourned at 4:26 pm.

APPROVED:



Beth Mohr, Chair
Personnel Subcommittee

Date



10/27/2016

CC: Julian Moya, City Council Staff
Natalie Howard, City Clerk
Dan Lewis, City Council President