

CIVILIAN POLICE OVERSIGHT AGENCY BOARD

PERSONNEL SUBCOMMITTEE

Eric Olivas - Chair

Dr. William Kass

Doug Mitchell

Eric Nixon

Edward Harness, CPOA Executive Director

Monday, May 11, 2020 at 8:30 a.m.
By Video Conference

Members Present:

Eric Olivas
Dr. William Kass
Doug Mitchell
Erick Nixon

Members Absent:

Others Present:

Edward Harness, CPOA
Valerie Barela, CPOA

Minutes

- I. Welcome and Call to Order:** Chair Olivas called to order the Personnel Subcommittee meeting at 8:35 a.m.
- II. Approval of the Agenda**
 - a. Agenda approved.
- III. Approval of the Minutes from April 30, 2020**
 - a. April 30, 2020 minutes approved.
- IV. Possible Changes to the regular meeting schedule**
 - a. Personnel subcommittee meetings will be rescheduled to the fourth Monday of every month at 8:00 a.m.
- V. Discussion and Possible Action:**
 - a. Executive Director Evaluation Process and Timeline**
 1. Chair Olivas will draft a 2021 evaluation for the Executive Director to present at the next Personnel Subcommittee meeting.
 2. Executive Director Evaluation for 2019/2020 will also be discussed at the next Personnel Subcommittee meeting.
 - b. Review Sample/Mock Evaluations**
 1. Personnel Subcommittee will continue to work on sample Executive Director Evaluations.

VI. Other Business

- a. None

VII. Next Regular Meeting May 28, 2020 at 8:30 a.m.

VIII. Adjournment

- a. The meeting adjourned at 9:39 a.m.

DRAFT