

minutes

Policy and Procedure Review Subcommittee		
9.5.2019	12:35pm -2:08pm	Plaza Del Sol Basement Hearing Rm Abq, NM
Meeting called by	Van Deventer	
Type of meeting	Policy & Procedure	
Facilitator	Edward Harness	
Note taker	Katrina Sigala	
Timekeeper	Katrina Sigala	
Attendees	Chair Chelsea Van Deventer, Dr. William Kass, Chantal Galloway, Edward Harness and Diane McDermott.	
Public Comments		
	Chelsea Van Deventer	
Discussion	a. Charles Arasim. b. Chris Mechels	
Conclusions	a. Mr. Arasim spoke on two cases that were admin closed and viewed as appeals on the last Case Review Agenda. He stated they are not appeals and he will be submitting them as request for reconsideration. b. Mr. Mechels spoke on APD's SOP 6-1 Training Division that the Policy Physical Fitness is outdated and needs to be looked at.	
Action Items	Person Responsible	Deadline
OPA Policies		
	Dr. William Kass	
Discussion	Member Dr. Kass attended the last OPA meeting on August 27, 2019 and gave a report.	
Conclusions	SOP's 1-39 DWI Section, 1-95 Traffic Section both had minor changes and 3-41 Complaints Involving Department Policy or Personnel, 3-46 Discipline System were withdrawn.	
Action Items	Person Responsible	Deadline
APD SOP's sent to CPOA Board after PPRB review and approval		
	Van Deventer	
Discussion	a. 2-30 Emergency Command Post. b. 2-97 Harm Reduction Act. c. 3-16 Seniority	
Conclusions	Motion by Member Dr. Kass to draft a letter that the CPOA Board has no comment regarding the SOP's 2-30, 2-97 and 3-16. Member Galloway second the motion.	
Action Items	Person Responsible	Deadline

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LEA Certification Issues		
	Van Deventer	
Discussion	Chris Mechels gave a presentation to the Policy and Procedure Subcommittee regarding concerns on LEA Certifications.	
Conclusions	The LEA Certification process is outside of the scope of the board but the subcommittee will look into the other concerns like sitting in on APD curriculum classes and physical fitness standards and possibly make recommendations upon review.	
Action Items	Person Responsible	Deadline
CPOA Board Policy guidance and recommendations		
	Van Deventer	
Discussion	2-8 retention recommendation	
Conclusions	Motion by Chair Van Deventer to draft a letter on the recommendation for SOP 2-8 on the retention from 120 day to 1 year and to include the reference of muting and present at the next full board meeting for approval. Second by Member Kass.	
Action Items	Person Responsible	Deadline
Other business		
	Dr. Kass	
Discussion	Follow up on ride along options and review or be briefed on Use of Force training.	
Conclusions	Member Dr. Kass reported that the 7step process was approved by the Monitor. APD will notify the board of what Trainings they will be able to sit in the future. Also Member Dr. Kass will be sitting in on interviews for the Data Analyst position for CPOA.	
Action Items	Person Responsible	Deadline
Next meeting October 3, 2019 at 12:30pm		