

**POLICE OVERSIGHT BOARD  
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

**Tuesday, March 15, 2016 – 10:00 am  
Plaza Del Sol Building, 600 2<sup>nd</sup> Street NW  
Planning Department 3<sup>rd</sup> Floor Small Conference Room**

**Members Present**

Dr. Susanne Brown, Chair  
Jeffrey Scott Wilson

**Absent**

Beth Mohr

**Others Present**

Edward Harness, Exec. Director  
Marlo Kiefer  
Carlotta Garcia

**Minutes**

- I. Welcome and Call to Order:** Chair Brown called the meeting to order at 10:08 am.
- II. Approval of Agenda:** Copies of the agenda were distributed. Subcommittee Member Wilson moved to approve the agenda. Chair Brown seconded the motion. **Approved.**  
For: Wilson, and Brown.
- A. Chair Brown will ask Beth Mohr to call Sharon Saavedra at APD to find out how to get the new Board members fast-tracked through the Academy.
- B. Chair Brown requested that action items be added to the meeting minutes from this point forward.
- III. Approval of the Minutes:** Copies of the minutes were distributed. Chair Brown moved to approve the minutes as they are written. Subcommittee Member Wilson seconded the motion. **Approved.**  
For: Wilson, and Brown.
- A. Members discussed the upcoming CPC summit: Mr. Rickman, of Las Vegas, is the city's point of contact and will help with the functionality of CPCs. The ACLU will give a presentation on the function of CPCs.
- IV. Public Comments:** None.
- V. Discussion-Data to Inform Policy Revision:**
- A. Discussed using best practices and data to inform policy recommendations.

- B. Discussed the rewriting of the policy on Policy. The policy was approved with the four Lieutenants still being the most important committee reviewing policy. The four Lieutenants don't necessarily have any background in statistics, data, or policy development.
- C. Paul Skotchdopole is now going to the PPRB meetings and making comments on policy.
- D. Director Harness will send the Monitor's Report to Carlotta Garcia for her review.
- E. The Board needs to formally recommend policy in writing, so that the Chief is required to respond in writing.
- F. Director Harness suggests resubmitting the policy on Policy with all the pieces that the committee wants it to include. It should be circulated among the Board members, and put on the agenda for the next POB meeting. Data collection should be included as a portion of the policy.

**VI. Suggestions for Specific Policy Changes and/or New Policies:**

- A. The subcommittee members discussed the proposed policies that were sent to Chief Eden as a result of the recent review of an officer involved shooting. Recommendations include drug testing, cessation of radio briefings for undercover operations, updating equipment, window tint to code, and attention to detail in undercover operations.
- B. The response from Chief Eden will be posted to the CPOA website and given to the media when it is received, so that the public can be made aware of what is going on with APD.
- C. The CPOA staff will post redacted citizen letters and non-concurrences to the website.
- D. Director Harness will write a policy proposal recommending that a separate agency investigate officer involved shootings. A policy proposal could ask for the DA to do more. Someone should be looking at why the shooting happened.
- E. Discussed taking on the issue of banning toy guns in the community.
- F. Discussed having officers sign their name to policies to show they have read and understand the policy.

**VII. Discussion-Range of Sanctions Available to Chief:**

- A. Use of Force policy came back on Power DMS with the sanctions listed as a range from 1 to 4. Board members need to look at these and comment.
- B. The monitor is giving APD training on policy writing.
- C. The Board could recommend as part of the policy on Policy that APD hire a policy writer.

- D. Director Harness will email the Board members with a reminder to look at the sanctions on Power DMS and make comments.
- E. Discussed looking into mental health evaluations, history of aggressive behavior, and racial profiling.
- F. The CPOA data analyst could look at issues of personality, work history, military duty, who applies for jobs with APD, etc.
- G. The early intervention system needs to be evaluated for how it categorizes different types of aggressive behaviors and other issues. Lt. Garcia should be asked about EIS.
- H. Initial priority for the data analyst is to become familiar with the databases and evaluate the need for analyst software. The agency is required to give semi-annual and annual reports, as well as quarterly oral reports to city council.

**VIII. Other Business:** None.

**IX. Action Items:**

- A. Chair Brown will ask Beth Mohr to contact Sharon Saavedra about getting Carlotta Garcia and Lisa Orick-Martinez through the Citizen's Police Academy as quickly as possible.
- B. Ed Harness will send Carlotta a copy of Dr. Ginger's second report.
- C. Chair Brown will redo the policy on Policy and add discussion of the Policy to the agenda for the next POB meeting.
- D. When Chief Eden responds to the letter from Director Harness with recommendations for policy changes, the letter will be posted to the website and give a copy to the media.
- E. Director Harness will write a draft policy proposal regarding using a separate agency to investigate Officer Involved Shootings.
- F. Director Harness will email POB members and ask them to review the Use of Force Policy on Power DMS and give comments on the range of sanctions.
- G. Chair Brown will talk to Lt. Jennifer Garcia about changes in the EIS.

**X. Next Meeting of the Policy and Procedures Subcommittee to be held on Tuesday, April 19<sup>th</sup>, 2016 at 10:00 a.m.**

**XI. Adjournment:** Subcommittee Member Wilson moved to adjourn the meeting. Chair Brown seconded the motion. Meeting adjourned at 11:35 a.m.

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Approved by:  
Dr. Susanne Brown, Chair  
Policy Review Subcommittee

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Date

CC: Julian Moya, City Council Staff  
Natalie Y. Howard, City Clerk  
Dan Lewis, City Council President