

**POLICE OVERSIGHT BOARD
CASE REVIEW SUBCOMMITTEE
Tuesday, March 1, 2016 – 10:00 a.m.
Plaza del Sol Building, 600 2nd Street NW
Ground Floor Basement Hearing Room #160**

Members Present

Jeffrey Scott Wilson, Chair
Joanne Fine
Leonard Waites

Others Present

Edward Harness, Exec. Director
Marlo Kiefer
Diane McDermott
Mark Baker

MINUTES

- I. Welcome and Call to Order:** Subcommittee Chair Wilson called the meeting to order at 10:03 a.m.
- II. Approval of the Agenda:** Copies of the Agenda were distributed. Subcommittee Member Waites moved to approve the Agenda. Subcommittee Member Fine seconded the motion. Approved.
For: Wilson, Fine, Waites.
- III. Approval of Minutes:** Copies of the Minutes from the Case Review Subcommittee meetings from February 9, 2016 were distributed and reviewed. Subcommittee Member Waites moved to approve the minutes as written. Subcommittee Member Fine seconded the motion. Approved.
For: Waites, Fine, and Wilson.
- IV. Public Comments:** None.
- V. Review of cases:** The Subcommittee reviewed and discussed the following group of CPCs to be added to the consent agenda and heard at the next Police Oversight Board meeting.

A. 085-15	090-15	092-15	095-15	097-15	098-15
100-15	103-14	105-15	112-15	113-15	114-15
116-15	117-15	118-15	119-13	124-15	125-15
129-13	129-14	129-15	132-13	138-15	140-15
141-15	185-15	186-15	191-15	196-15	201-15
203-15	205-15	217-15	222-15		

B. The Subcommittee members had editing suggestions for the following letters:

- 095-15-Repititious wording in the complaint section.
- 097-15-Check letter for consistency of the officer's name in the findings.
- 113-15-Remove officer's full name from letter.
- 118-15-Remove officer's name from letter.
- 125-15-Remove officer's full name from letter.
- 129-13-Complaint section needs more background information.
- 129-15-Lengthy narrative repeated for every SOP allegation.
- 132-13-Letter was an initial complaint letter, not a findings letter.
- 186-15-Complaint section needs more background information.
- 191-15-Narrative in letter is too long.
- 196-15-References to the officer are confusing and needs to be reworded.
- 222-15-Letter needs more clarification and detail about the investigation.

- VI. Other Business and Committee Recommendations:**
- VII. Next Meeting:** The next meeting of the CRC is scheduled for Wednesday, March 16, 2016 at 10:00 a.m.
- VIII. Adjournment:** Meeting adjourned at 11:45 a.m.

APPROVED:

Jeffery Scott Wilson, Chair
Case Review Subcommittee

Date

CC: Julian Moya, City Council Staff
Natalie Howard, City Clerk
Dan Lewis, City Council President

“Attachment A”

Case Review Committee (CRC) Flowchart- DRAFT

