

**POLICE OVERSIGHT BOARD  
CASE REVIEW SUBCOMMITTEE  
Monday, October 12, 2015 – 12:00 p.m.  
Plaza del Sol, 600 2nd Street NW –  
Basement Hearing Room, #160**

**Members Present**

Dr. Moira Amado-McCoy  
(Chair)  
Leonard Waites  
Joanne Fine

**Others Present**

Paul Skotchdopole  
Diane McDermott  
Michelle Contreras

**MINUTES**

- I. **Welcome and Call to Order:** Subcommittee Chair Moira Amado-McCoy
- II. **Approval of the Agenda.** Motion to approve the agenda made by Member Fine. This was seconded by Member Waites. Passed.  
For: McCoy, Fine, Waites
- III. **Approval of the Minutes.** Member Fine initially motioned to approve the minutes. This was seconded by Member Waites. Chair McCoy asked that this be deferred until she can review the tapes. Member Fine then motioned to approve the deferment. This was seconded by Member Waites. Passed  
For: Chair McCoy, Fine, Waites
- IV. **Public Comments.** No members of the public present.
- V. **Review of Current Process -- Life of a Complaint.** The Board discussed the linear process of a complaint/case file, and were concerned about how "late in the game" this Board sees the case file.
- VI. **Discussion of New Ordinance Language vs. Current Processes**
  - a. **POB entry point.** Chair McCoy had asked for a copy of the complaint as well as citizen letter to be immediately forwarded to her for review and tracking purposes.
  - b. **Legal clarification.** Chair McCoy would like the Board to also have some type of input and/or update notification during the process, i.e., the point from I.A. to the Area Commander; during the commander reviews. The Board also discussed the possibility of needed to meet on a weekly basis.
  - c. **Opportunity for discussion as related to "non-concurrence."** The Board wants to be able to build a relationship and make the

“space” available for the Board to have their input, establishing trust and conversation in findings. The board discussed that they preferred to have their input and/or notification following the Commanders’ review as a means of building a positive relationship, as well as also holding the Commanders accountable on their findings. The tracking of this information will display patterns, i.e., traffic incidents, lapel camera compliance, evidentiary incidents, etc. This then will assist with future training, etc. The Board wants to be both ethically responsible as well as in compliance with the mandate. This discussion will be presented to the full Board.

- VII. General Discussion of Outcomes of 129 "backlogged" Cases.** Paul Skotchdopole was concerned about some past cases/findings and fixing 140 letters; perhaps consider “drawing a line in the sand”. This is a discussion that should be made with Mr. Harness’ input. Member Fine and Member Waits suggested that the Board review the data from these backlogged cases and present to the full Board the practices this committee would like to begin and move forward. Mr. Skotchdopole pointed out that the Board’s insertion into the process of reviewing cases at the point between the Chief and the Area Commanders could very well possibly decrease the number of “non-concurrence” findings.
- VIII. Brief discussion of Future Direction**
  - a. Initial reception of complaint Chair McCoy had asked for a copy of the citizen letter to be immediately forwarded to her for her review and for tracking purposes**
  - b. CRC's coordination with full monthly POB meetings.**  
Possibly meet every two weeks.
  - c. Open lines of communication with APD.** This would include points of data which will be needed/used for tracking purposes.
  - d. Possibility of written position statement/action philosophy/mission/vision statement.** As a way to see the Board’s vision to also include, language and training issues, interaction with providers, i.e., mental health, etc.
- IX. Summary for Board Meeting 15 October.** Chair McCoy will be gathering the above mentioned data, and have information available to the board members.
- X. Other Business and Committee Recommendations.** None
- XI. Next Meeting –** To be scheduled for every two weeks with an open agenda, which is to be posted. Standing meeting to be set every 4th

Tuesday at noon for two (2) hours. Individual case review meetings will be set on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Tuesdays from 12:00 pm – 1:00 pm.

- XII. **Adjournment.** Chair Mccoy made a motion to adjourn the meeting. Member Waites seconded the motion. Passed.

For: McCoy, Fine, Waites.  
The meeting adjourned at 1:14 pm.

APPROVED:

---

Dr. Moira Amado-McCoy, Chair  
Case Review Subcommittee

---

Date

CC: Julian Moya, City Council Staff  
Natalie Howard, City Clerk  
Rey Garduno, City Council President