

# Minutes

## Supportive Housing Subcommittee Meeting Minutes

September 12, 2017  
5:00 – 6:30 p.m.  
@ 700 Building  
700 2<sup>nd</sup> Street NW

**Type of meeting:** 17th meeting: Tour of independent living units and facility prior to the meeting.

**Members Present:** Robert Baade, Constance Banuelos, Sister Agnes Kaczmarek, Laura Carlisle, Laura Nguyen, Elaine Miller, Mark Walch

**Members Excused:** Lisa Domenici, Jason Vaillancourt

**Staff Person Present:** Cathy Imburgia

**Technical Advisors Present:** Kelley Lee

**Meeting Observers:** Alex Tonigan, UNM/ISR

### Call to Order

Meeting called to order at 5:35 p.m. by Robert Baade, Supportive Housing Subcommittee chair.

### Discussion to Approve Agenda

Agenda was approved.

### Discussion to Approve Minutes

- Minutes from the August 8, 2017 meeting were approved with the following amendment: *In considering the design of the structure it was noted that NM DOH requires 2 or more ADL (Activity of Daily Living) to meet the code requirement for design and licensure for tenants.*

### Key Items of Discussion

#### New Business

***The meeting followed the tour of the independent living space and facility @700 Building.***

#### **A.) Communications Update and Request**

- Cathy provided an update on communication plans, specifically in response to the ABQ Journal editorial and in efforts to broaden communications reach on actual BHI facts.
  - There was a request for subcommittee members to write letters to the editor to describe progress through their experience. For those willing to write letters, copy Cathy when it has been submitted so she can track if it does get published. Also, Bre and Cathy are willing to review letters for those who want it.
  - There is a request that subcommittees support a plan to submit one OpEd (at least monthly) on the work of the subcommittees to be authored by the subcommittee chairs. The articles will include progress/status on projects to date, how we are leveraging resources to build a continuum of care, and future projects being considered. The order for submission of OpEd

articles is: #1 Prevention, #2 Crisis, #3 Community Supports, and #4 Housing.

- PSA and other media strategies are also being considered. There may be videotaping of subcommittee meetings and projects implemented thus far for potential use in TV spots. If so, Cathy will advise subcommittees in advance.

## **B.) Continued discussions of the Single Site Housing proposal**

- **Tour Observations:** Discussed observations from the tour of the @ 700 Bldg, noting that the single independent living units are a good design. A consideration for the new structure is that the single site residents may have higher needs and therefore may require additional design considerations within the living space and common space areas. **ACTION:** To be better inform on target population needs, Alex from UNMN/ISR will talk to Paul about obtaining data on a high needs population.
- **Intended Intervention:** Discussions focused on a property that might include a continuum of care so that individuals of varying levels of need could easily move to higher levels of service as needed. It was emphasized that the intent of the project is to provide independent living with easily accessible supports to serve a population that may not be successful in a scattered supportive housing site. The intent is to fill a gap that is currently not met through Medicaid. It was noted that assisted living, similar to what was being discussed through a continuum of care concept, is supported through Medicaid. Group homes and the issue of New Mexico licensing of such homes were also discussed. Robert noted that the issue surrounding group homes was raised at the last Steering Committee meeting. Kelley noted that at the Small Working Group meeting, it was agreed that the group home licensing/regulation resolution needs to take place at the state.
- **Best Practices:** Cathy reported that she called Zoe LeBeau, Toolkit contractor for development of Single Site Supportive Housing, to obtain “best practices” but has not heard back. She noted that the contract with CABQ and Zoe is in progress but has not yet been finalized. Once the contract is complete, Cathy recommended we invite Zoe to a meeting to explain the “Toolkit” process.

## **Old Business**

### **A.) Steering Committee Meeting Update**

- The following topics were discussed at the August 17 meeting:
  - Case Management project proposal from Community Supports was approved. It includes \$750,000 from the City for use with individuals experiencing substance use disorders.
  - BHI Advisor work underway includes upcoming MCO meeting; administrative structure; committee participation; and white papers on various topics to support the work of the initiative.
  - In response to the ABQ Journal editorial, Paul Hopkins submitted a Letter to the Editor and Kathy Finch submitted an OpEd article. Both are members of the Community Supports Subcommittee.

### **B.) Subcommittee Projects Underway**

- Crisis: Mobile Crisis Team RFP is in final review with a contract and announcement planned for October. Work is continuing on the respite project.
- Prevention: Working on finalizing the prevention, education and stigma reduction project proposal.
- Community Support: Working on case management proposal beyond substance abuse disorder and with

peer supports.

- Supportive Housing: In addition to the Single Site Housing Project, the Youth Transitional Living RFP is in review with vendor selection anticipated for October.

**C.) ABCGC Meeting**

- The September 19 meeting was cancelled.

**Public Comment:** None

**Next Meeting and Adjourn**

**a)** Meeting adjourned at 6:40 p.m.

**Next meeting:** October 2, 2017 at 5:00 – 6:30, at the Family and Community Services Dept., 5<sup>th</sup> Floor Conference Room. **NOTE: Meeting date change.**

**NOTE: Please call Cathy at 302-420-6588 if you need assistance gaining access to the meeting room.**