### GENERAL INFORMATION

Interested neighborhoods shall submit the attached application, either in electronic or hard copy, no later than **4 p.m. Mountain Daylight Time, Friday, November 17** to the following:

| By Mail | By e-Mail | In Person |
|---|---|---|
| Diane Dolan, Policy Analyst for Councilor Isaac Benton | | |
| P.O. Box 1293 Albuquerque, NM 87103 | ddolan@cabq.gov | One Civic Plaza NW 9$^{th}$ Floor, Suite 9087 Albuquerque NM 87102 |

Applicants will receive a confirmation of the receipt of their application.

Applicants should read and familiarize themselves with the requirements and timeline of the Albuquerque NeighborWoods Pilot Project and complete the application carefully.  If after reading the guidelines and application you have questions, you may contact:

Diane Dolan    (505) 768-3186        ddolan@cabq.gov

### PROJECT LOCATION

For this project, only neighborhoods in Council District 2 will be considered. A map of the City Council districts can be found at: http://www.cabq.gov/council/find-your-councilor .

All trees must be planted adjacent to City right of way, with the distance never to exceed 20 feet from the street.

For this project, only one neighborhood will be selected. Applicants not selected for this project will be notified of future Albuquerque NeighborWoods opportunities.

Applications will be evaluated and selected by an oversight committee of tree, landscape, and planning professionals. They shall evaluate and score the applications based on the following criteria:

1. **Neighborhood Information -  40 Points**
   - District 2 neighborhood (Y/N)
   - Neighborhood Organization/Commitment
   - Neighborhood Need (application description, existing canopy, community health, and income data)
2. **Communication – 30 Points**
   - Initial project communication
   - On-going partner and neighborhood communication and support
3. **Long-Term Watering, Maintenance, and Monitoring – 30 Points**
   - Maintaining Interest in the project
   - Maintenance and watering of trees

Neighborhood organizations are welcome to review data on urban forest tree canopy, urban heat island, and air quality data in relation to their community forests, as well as sensitive populations, using the US Forest Service-funded Portland State University "Healthy Trees, Healthy People" website application: http://www.treesandhealth.org/ and the US Forest Service iTree Landscape program: https://landscape.itreetools.org/.

All applicants will be notified of the selection by December 1.