

**JUAN TABO HILLS ESTATES PUBLIC IMPROVEMENT DISTRICT
BOARD OF DIRECTORS MEETING**

Board Members

**Mark Motsko, Department of Municipal Development Member
Jacques Blair, Department of Finance and Administration Member
Russel Brito, City Planning Department Member
Scott Grady, Developer Member
Rex Wilson, Developer Member**

March 29, 2018 at 11:00 a.m.

**City Council Committee Room
9th Floor, Room 9081
Albuquerque/Bernalillo County Government Center
One Civic Plaza NW, Albuquerque, New Mexico**

1. Call to Order and Roll Call.
2. Appointment of Chairperson and Vice Chairperson*.
3. Approval of Agenda.
4. Consideration and Adoption of Resolution No. 2018-01 establishing Open Meetings Policy and Annual Schedule of Meetings.
5. Consideration and Adoption of Resolution No. 2018-02:
 - (a) Designating as the Juan Tabo Hills Estates Public Improvement District's Custodian of Public Records; and
 - (b) Directing Posting of Notice of Right to Inspect Public Records, to include procedures for requesting inspection of public records, procedures for requesting copies of public records, reasonable fees for copying public records and responsibility to make available public records for inspection.
6. Consideration and Adoption of Resolution 2018-03:
 - (a) Approving Bylaws;
 - (b) Ratifying and Approving the Infrastructure Development and Acquisition Agreement between the City of Albuquerque, Juan Tabo Hills Estates Public Improvement District, and Eastside Development Inc., a New Mexico corporation;
 - (c) Directing recording of the Notice of Formation with the Bernalillo County Clerk;
 - (d) Directing the recording of the Notice of Information with the Bernalillo County Clerk;

* Note that Pursuant to Section 6.D of the Formation Resolution, Mark Motsko has been appointed initial District Clerk and Rex Wilson has been appointed initial District Treasurer.

(e) Authorizing and approving the preparation and filing of periodic financial reports and other actions deemed necessary for compliance with local government division and state auditor rules and regulations.

7. Other Business.

(a) Potential engagements:

- i. Special levy consultant;
- ii. Bookkeeper;
- iii. Depository; and
- iv. General Counsel;

(b) Board Orientation Materials;

8. Adjournment.

NOTICE TO PERSONS WITH DISABILITIES; If you have a disability and require special assistance to participate in this meeting, please contact the Council Office as soon as possible before the meeting date at 505-768-3100 or by the TTY at 1-800-659-8331.