

LAW OFFICES OF
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February 25, 2015

Mr. Dan Lewis
City Councilor
City of Albuquerque, NM
DanLewis@cabq.gov

Dear Dan,

Thank you for nominating me to serve on the Board of Ethics & Campaign Practices. The Board serves a critically important role in the maintenance and promotion of what must be the highest standards of conduct when it comes to public and electoral service, and I appreciate your confidence in my ability to contribute to that goal.

I'm attaching a resume that details my professional and educational background. Additionally, I'd like also to share with you how that experience has grown into increasingly more responsibility working on and ensuring compliance with ethical codes in both the private and public arenas.

My legal practice of over two decades has included responsibility for authoring and implementing ethics policies and procedures for individuals and companies doing business with elected and appointed officials at the federal, state, and local levels of government.

This has included drafting and interpreting gift and gratuity regulations, campaign finance practices, and procurement integrity requirements for both large and small organizations.

Locally, as legal counsel, I have appeared before the Board in notable cases that produced policy changes that helped curb misuse and abuse of the City's campaign finance and audit system. I've also attended campaign finance training and provided input on improving the education offered to help candidates and their staffs more efficiently comply with the recent addition of the public financing of city elections.

This experience has helped me appreciate firsthand the importance of protecting the Board's independent role in our system of elections and campaign oversight.

Thanks again for your nomination. Please contact me if I can provide any additional information.

Doug Antoon

DOUGLAS J. ANTOON
ATTORNEY & COUNSELOR
505-400-0002
dougantoon@gmail.com

Senior legal counsel to large and small technology companies, for-profit and not-for-profit organizations, and government-sponsored enterprises. Deep transactional experience in commercial and all levels of government contracting, proposal preparation, negotiation, and contract drafting, insurance and risk management, intellectual property protection and licensing, HR, employment, benefits, and labor law, the UCC, FLSA, FMLA, ERISA, ADA, FCPA, FOIA, HIPPA, the Federal Acquisition Regulations (FAR), ethics, gifts, gratuities, and privacy laws, real property transactions, litigation management, corporate governance, investigations, and legal compliance.

EXPERIENCE

2007- present **DJA & ASSOCIATES LLC**

▪ **Principal, Albuquerque, NM**

Attorney and counselor specializing in complex transactional and litigation consulting, government affairs, public relations, marketing, and legal compliance.

2011- 2014 **DESERT FUELS, INC.**

▪ **General Counsel, Albuquerque, NM**

Legal counselor helping guide the legal affairs and national expansion of this petroleum, bio-fuel, and logistics company supplying some of the nation's largest transportation and freight companies, city, state, and federal government agencies, school districts, construction projects, and multiple utilities, airports, and retail outlets.

2005 - 2007 **GOODMAN REALTY GROUP**

▪ **General Counsel, Albuquerque, NM**

Legal officer for this regional, award-winning development company, supporting real estate purchases, sales, and leasing, contracting, and employment law matters, litigation management, and government affairs. Portfolio includes Class-A office, commercial, and industrial properties, and a Triple AAA, Four Diamond historic hotel.

2001 - 2003 **SAP AMERICA, INC.**

▪ **Senior Corporate Counsel, Washington, DC and Newtown Square, PA**

Legal counsel to SAP America's public sector subsidiary. Responsibilities included: proposal review and contract negotiation; closing deals with federal, state, and local governments, public utilities, and transportation, healthcare, and educational organizations; and compliance with Section 508's technology accessibility standards.

2000 - 2001 **ITT CORPORATION — AEROSPACE AND DEFENSE DIVISION**

▪ **Associate General Counsel (interim), McLean, VA**

Senior legal consultant to ITT Aerospace and Defense. Counseled management on federal contracting, corporate compliance, ethics, gift and gratuity regulations, employment and export law, and the Foreign Corrupt Practices Act (FCPA).

EXPERIENCE *(Continued...)*

1999 – 2000

MCAFFEE ASSOCIATES, INC. / NETWORK ASSOCIATES, INC.

▪ **Manager of Legal Affairs, Rockville, MD and San Jose, CA**

Managed the eastern U.S. and Canadian legal affairs for this enterprise security software maker of the McAfee anti-virus suite of programs. Negotiated and closed sales contracts, technology licenses, and professional service agreements with commercial clients, and federal, state, and local government agencies. Served as McAfee's representative to the international, anti-piracy "Business Software Alliance."

1986 - 1999

THE MITRE CORPORATION

▪ **Corporate Legal Counsel, Washington, D.C. (1992-1999)**

Legal counselor to this national, not-for-profit organization operating several federally funded research and development centers (FFRDCs) for the U.S. Departments of Defense, Transportation, and Treasury. Supported DoD and FAA prime contract administration, intellectual property protection, technology transfer, ethics compliance, litigation management, real estate transactions, and ADA compliance.

▪ **Contracts Attorney – Contracts Office, Bedford, MA (1991–1992)**

Negotiated and drafted MITRE's contracts, subcontracts, real estate leases, and intellectual property licenses.

▪ **Contract Negotiator/Administrator, Bedford, MA (1986–1991)**

Negotiated MITRE's high-dollar proposals and procurements, developed the organization's contracting and procurement policies and procedures, managed vendor disputes process, and served as MITRE's Small Business Liaison Officer (SBLO) to the U.S. Small Business Administration (SBA).

EDUCATION

SUFFOLK UNIVERSITY LAW SCHOOL, Boston, MA

- Juris Doctorate, Dean's List
- *American Jurisprudence Award* – Trial Practice
- *American Jurisprudence Award* – Constitutional Law

UNIVERSITY OF DENVER, Denver, CO

- Bachelor of Arts, Dean's List, 4.0 Honors
- Political Science and Speech Communication
- Academic Honoraries: Mortar Board, Pi Gamma Mu, Omicron Delta Kappa

INSTRUCTOR

- *What Are Technical Data Rights And How to Protect Them?*
- *Protecting, Marketing, and Licensing Intellectual Property*
- *Complying With Government Contracting Regulations*
- *Access to Technology: Section 508 Accessibility Law*

LEGAL LICENSES

- District of Columbia Bar
- New Mexico State Bar
- Massachusetts Bar
- Virginia State Bar

Twenty-five years solo or team experience preparing and managing bids and proposals, solicitation and award protests, and contract negotiation, drafting, administration, and dispute resolution with federal, state, local, and international government agencies, diverse industries, business sectors, and numerous for and non - profit organizations, including:

US FEDERAL GOVERNMENT

AMTRAK
Department of Commerce

- NIST
- NOAA

Department of Defense

- Air Force - FFRDC
 - Electronic Systems Command/Center
 - Joint STARS
- Army - FFRDC
 - CECOM
- DARPA
- DIA
- DISA
- DLA
- Joint Chiefs of Staff
- Navy
 - NAVSEA
- NRO
- NSA

Department of Energy

- Sandia National Laboratories

Department of Homeland Security

- FEMA

Department of Interior

- EPA

Department of Justice

- DEA
- FBI

Department of Transportation

- FAA - FFRDC

Department of Treasury

- IRS - FFRDC

CIA
Executive Office of the President
Fannie Mae (GSE)
GSA
Navajo Nation
NASA
USPS

HEALTH CARE

Carefirst Blue Cross
Caremark Rx
Health & Hospitals of Marion County, IN
Kindred Health Systems
Methodist Health System
Montefiore Medical Center
PCS Health Systems

STATE & LOCAL GOVERNMENTS

CITIES:

- Abingdon, VA
- Albuquerque, NM
- Farmington, NM
- Farmington, VA
- Los Angeles, CA
- Phoenix, AZ
- Richmond, VA
- San Antonio, TX
- Santa Fe, NM
- Simi Valley, CA

COUNTIES:

- Arapahoe, CO
- Bernalillo, NM
- Bexar, TX
- Brevard, FL
- Collier, FL
- East Hartford, CT
- Multnomah, OR
- Sedgwick, KS
- Southern CA Assoc. of Governments
- Summit, CO
- Tarrant, TX
- Valencia, NM

STATES:

- Arizona
- Arkansas
- California
- Colorado
- Delaware
- Florida
- Illinois
- Indiana
- Louisiana
- Nevada
- New Mexico
- Pennsylvania
- Tennessee
- Texas
- Utah

BANKING & FINANCE

Bank of America
Citigroup
Morgan Stanley
Solomon Smith Barney
The Travelers

TRANSPORTATION

Aeropuertos y Servicios de México
Air Navigation Service Provider (NAV Canada)
Air Traffic Management Bureau of China
Albuquerque SunPort
Delaware Port Authority
Egyptian Civil Aviation Authority
Eurocontrol for the Safety of Air Navigation
FedEX
Japanese Civil Aviation Bureau
Korean Civil Aviation Bureau
Metropolitan Washington Airports Authority
North Carolina Department of Transportation
OAS Ingeniera y Economía del Transporte
Port Authority of N.Y. & N.J.
Reynolds and Reynolds
Rio Metro Regional Transit District, NM
Sacramento Regional Transit District
SAIA Motor Freight
Singapore Civil Aviation Authority
United Parcel Service
US Partnership for Peace Airspace Initiative
YRC Freight

UTILITIES & ENERGY

Allegheny Energy Service Corporation
Canadian Public Works
City Public Services, San Antonio, TX
Edison International
Florida Power and Light
Marin Municipal Water District, California
Metropolitan Water Reclamation District, IL
New Mexico Gas Company
Navajo Tribal Utility Authority
Oklahoma Gas & Electric
PEPCO
PG&E Energy Services
Public Service Company of New Mexico
Reliant Energy Incorporated
Sacramento Municipal Utilities District
Ultramar Diamond Shamrock (Valero)
United Illuminating

COMMUNICATIONS

Bloomberg
Cogent Communications
EMC Corporation
Gannett
Lucent
Nortel Bell Canada
Oxygen Media

INTERNATIONAL

NATO
United Nations – UNICEF
World Bank

EDUCATION

Albuquerque, NM Public Schools
Canadian Education Consortium
Duval County, FL Public Schools
Georgia Department of Education
Houston, TX Independent School District
Laramie County, WY School District No. 1
Massachusetts Institute of Technology - MIT
Pace University
San Bernardino, CA Unified School District
School Board of Broward County, FL
School Board of Orange County, CA
School Board of Polk County, FL
Seattle, WA School District No. 1
Stanford University
State Higher Education System, PA
Tucson, AZ Unified School District
University of Arkansas for Medical Sciences
University of Colorado
University of Maryland
University of Mississippi
University of Tennessee
University of Virginia

INFORMATION TECHNOLOGY

Akamai
DoubleClick
EDS
Equifax
IBM
Kaleida Labs
Microsoft
Silicon Graphics
Sun Microsystems
Taiwan Institute for Information Technology
Unisys

PROPERTY MANAGEMENT

Boston Properties
Coldwell Banker
Chubb Group
Cushman & Wakefield
Grubb & Ellis
Hudson Bay Company of Canada
Spaulding & Slye
Trammell Crowell Company

NON-PROFIT ORGANIZATIONS

Aerospace Corporation
Defense Logistics Agency
Institute for Defense Analyses
International & American Red Cross
Logistics Management Institute
MIT Lincoln Laboratories
MitreTek Systems
United Way of America