

**CITY OF ALBUQUERQUE
MEETING MINUTES
CABLE FRANCHISE AND HEARING BOARD**

Date: Tuesday, August 27, 2019
Time: 5:30 p.m.
Location: City Council Government Center
City Council Committee Room, Room 9081

BOARD MEMBERS PRESENT:

Michael V. Marcotte
Nancy Montaño

ABSENT BOARD MEMBER:

Brian White

CITY STAFF PRESENT:

Jane Yee, Assistant City Attorney, Legal Department
Hakim Bellamy, Deputy Director, Cultural Services Department (CSD)

OTHER ATTENDEES:

Ed Tavasci	Sue Schuurman
Steve Davis	Kaj (Quote-Unquote Supporter)
Colleen Gorman	Steve Ranieri
Carlos Barros	

CALL TO ORDER

The meeting was called to order at approximately 5:30 p.m. with two members present.

ITEM 1: APPROVAL OF MINUTES

Members Marcotte and Montaño reviewed and approved the minutes of the July 23, 2019, as drafted, by a unanimous vote.

ITEM 2: ELECTION OF CHAIR

Members deferred election of the chair due to the absence of one of the members.

ITEM 3: UPDATES

(a) Public Access and Local Origination Channels by Hakim Bellamy, CSD.

Hakim provided a detailed update on the management and operations of the public access and local origination channels. CSD is currently managing both channels. Hakim discussed options for the future:

- (i) Management and operations of the public access channel - CSD may issue a new request for proposals or, in the alternative, partner with a public entity for the management and operations of public access;

- (ii) Management and operations of the local origination channel - CSD plans to contract directly with video producers for programs, broadcast that programming, and handle other management duties; and
- (iii) Community advisory board - CSD plans to work with an advisory board on programming issues; this board may be the Cable Franchise and Hearing Board.

(b) Posting information about internet speed testing on the Cable Board’s website.

Jane presented a draft webpage with information about testing tools. Members Marcotte and Montaña directed Jane to draft additional information about:

- (i) How a consumer would decide the needed speed;
- (ii) What a consumer should do if a problem is encountered; and
- (iii) What is open access and the Cities’ Open Internet Pledge signed by Mayor Keller.

(c) Summary of recent consumer complaints.

Jane presented a brief summary of complaints received by the City since January 2019. Comcast is required by its new franchise to provide quarterly reports of complaints. The first such report will be due this fall.

ITEM 4: PUBLIC COMMENT

Steve Davis, Colleen Gorman, Carlos Barros, Sue Schuurman, and Kaj provided public comment.

ITEM 5: ACTION ITEMS

Members Marcotte and Montaña agreed that the Board should meet on November 26, 2019; but that it would not meet in December. Jane will prepare an Amended Resolution Determining Reasonable Notice.

ITEM 6: AGENDA FOR SEPTEMBER 24 MEETING

These items should be placed on the agenda for discussion:

- (a)** Best use of public access and local origination channels (Board will invite CSD);
- (b)** Summary of consumer complaints received by City and, also, Comcast (if available);
- (c)** Implementation of Comcast franchise ordinance; and
- (d)** Possible action items:
 - (i) Revisions of the Cable Board Ordinance and its Procedures to reflect the new Comcast franchise and Cable Board’s advisory functions; and
 - (ii) Amended Resolution 19-01 reflecting November 26 meeting.

absent
Member, Brian White

Date

/s/ Michael V. Marcotte
Member, Michael V. Marcotte

9/24/19
Date

/s/ Nancy Montaña
Member, Nancy Montaña

9/24/19
Date