



CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – January 13, 2011 – 8:00 a.m.
Office of Internal Audit, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102

CISC MEMBERS PRESENT:

John Carey
Ellen Driber-Hassall
Joseph Conte
Dick Heath
Kenneth J. Petrusis

STAFF PRESENT:

Carmen L. Kavelman, Director, OIA
Vicky M. DeHerrera, OIA Assistant

CALL TO ORDER:

The meeting was called to order at 8:05 a.m. on Thursday, January 13, 2011.

Chairperson John Carey and Carmen Kavelman met with new member Kenneth Petrusis on Wednesday, January 12, 2011, regarding the CISC Commission.

Kenneth J. Petrusis gave a brief introduction of his background.

Chairperson Carey stated, we have been looking at data in other cities comparable in population, number of employees, and size of budget. CISC wants to get an idea of the range of salaries of mayors and city councilors in other cities particularly in western and mid western cities relatively close to Albuquerque.

1st Issue:

Chairperson Carey gave a brief checklist:

- Do we want another open meeting forum?
- Do we want to meet with other city councilors, council staff, mayor or mayoral staff?
- Do we want to seek more questionnaires from councilors or written information?
- We need to make decisions on the actual cities that we are going to do the comparison data on and the criteria of comparison.
- Draft the preliminary report and executive summary.

Joe Conte joined the meeting at this time.

Chairperson Carey continued his checklist:

- Remind the citizens that the CISC Commission Members are unpaid volunteers
- Actual release date of the report
- What is the actual recommendation on salaries for Council and Mayor?
- How much history or depth do we need to go into?

Joe Conte gave a brief introduction of his background for Kenneth Petruilis.

2nd Issue:

The CISC Commission members have interviewed the following:

- Mayor Richard J. Berry
- Chief Administrative Officer David S. Campbell
- Councilors: Isaac Benton, Debbie O'Malley, Trudy Jones and Ken Sanchez

3rd Issue:

It was mentioned that the President of the Council earns \$20,000 and the duties are the same as other councilors. Every December each councilor will have an opportunity to be elected to serve as president of the Council.

ACTION ITEMS:

- Second Public and Media Open Meeting Forum is scheduled for February 15, 2011.
- Two CISC Members will meet to start the Preliminary Draft of the Report
- Carmen to meet with the two CISC Members and present the comparison data for:
 - Colorado Springs
 - Tucson
 - El Paso
 - Oklahoma City
 - Austin
 - Las Cruces
- Carmen to get legal opinion from the City Attorney regarding - Benefit Package/Pay Raise and Different Salary Levels
- Carmen to check if part-time employees have a benefit package

OTHER BUSINESS:

Carmen included the following information in the packets for the Commission:

- Other Communication Memo was sent to Council for Kenneth J. Petruilis
- CISC Member Listing revised

Next Scheduled CISC Meetings:

- Thursday - January 27, 2011 – 8:00 .a.m. to 11:00 a.m.
- Thursday – February 15, 2011 – 5:00 p.m. to 7:00 p.m. (Open Meeting Forum)

ADJOURNMENT

Chairperson Carey adjourned the meeting at 9:41 a.m.

READ AND APPROVED:

**John Carey, Chairperson
Citizens' Independent Salary Commission**