CITIZENS' INDEPENDENT SALARY COMMISSION (CISC)

MINUTES – September 30, 2010
Office of Internal Audit & Investigations, 5th Floor, Suite 5025
Albuquerque-Bernalillo County Government Center
400 Marquette NW, Albuquerque, NM 87102

CICS MEMBERS PRESENT:
John Carey
Joseph Conte
Richard Heath
Ellen Driber-Hassall
Rodney L. Williamson

STAFF PRESENT:
Carmen L. Kavelman, Director, OIAI
Cindy Frost, Budget Auditor, OIAI
Vicky M. DeHerrera, OIAI Assistant

CALL TO ORDER:
The meeting was called to order at 8:10 a.m. on September 30, 2010 with five Commission Members present.

ACTION ITEMS:

Commission Members agreed on the following terms:

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<tr>
<th>Term</th>
<th>End Date</th>
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<tr>
<td>John Carey</td>
<td>2014</td>
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<td>Joseph Conte</td>
<td>2014</td>
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<td>Richard Heath</td>
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<td>Ellen Driber-Hassall</td>
<td>2012</td>
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<tr>
<td>Rodney L. Williamson</td>
<td>2012</td>
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The Commission Members voted for John Carey to be the Chairperson of the Citizens’ Independent Salary Commission.

The Commission Members agreed to the following:
- To follow Robert Rules of Order for Commission Meetings
- Motions will pass with a Majority Vote
- The Commission will speak with one voice. John Carey will act as the spokesperson.
The Commission requested the following information for the next meeting:
- Information on salaries
- Prepare a survey for the Mayor and Councilors
- Benefit Packages
- Job descriptions for the Mayor/Councilors/assistants
- Salary pay plans
- Council self evaluations

OTHER BUSINESS:
Carmen and Cindy presented the following information to the Commission:
- Salary History for City Council and the Mayor
- Requirements for Public Meetings – Open Meetings Act
- National Studies on Salaries/Salary Commissions
- Bernalillo County Manager & Commissioners Salary History
- Other City Salary Plans
- Salary Comparisons
- Salt Lake City Salary Survey

Next Scheduled Commission Meeting: Wednesday - October 13, 2010 – 8:00 a.m.

ADJOURNMENT
Chairperson Carey adjourned the meeting at 9:46 a.m.
READ AND APPROVED:

John Carey, Chairperson
Citizens’ Independent Salary Commission