

# ANDERSON ABRUZZO ALBUQUERQUE INTERNATIONAL BALLOON MUSEUM

## BOARD OF TRUSTEES

### MINUTES

April 3, 2019

The meeting was called to order by Vice Chairperson Tom Fisher at 4:00 PM.

Present were Cindy Hernandez-Wall, Peter Cuneo, Michael Anderson, Karen Brown, Troy Bradley, J.D. Huss, Nancy Abruzzo, Sid Gutierrez, Angela Romero and Josh Bacon. . Also present were Deputy Director Hakim Bellamy and museum staff Amanda Lujan and Marilee Nason. Foundation staff Laurie Magovern and Foundation President John Chavez were also present.

The minutes from the last meeting were read. Sid moved and J.D. seconded the minutes be approved as written.

### MUSEUM REPORT

Peter reported on the Board of Trustee training conducted by city staff. The training was very good and clarified several points. The Board is advisory only and cannot make policy. However, advisory boards must follow city rules. Boards are required to post meeting notices 72 hours in advance. Minutes should be completed within ten days and boards must comply with the open meetings act. It was suggested by the trainers that Boards should have separate emails for the members since the minutes, emails and other documents are subject to the open meetings act. Hakim noted the Board can open a group gmail account would work for us. Peter continued by stating the board contact is the museum manager, conflict of interest and gifts are forbidden and that Roberts Rules of Order should be followed. All members must get equal time in discussions.

Hakim then reported on the state of the Balloon Museum. Paul Garver has taken a job at the Bio Park and will no longer be affiliated with the museum. A hiring committee will be set up and the Trustees will be part of the hiring process. Cindy, J.D. and Nancy all stated their displeasure over Paul's transfer. Nancy felt the Board was blindsided and kept out of the loop. Hakim stated a new manager will be hired in the next two or three months. There will be a search and a list will be compiled. The list will then be reviewed and narrowed down to the top candidates. In the interim, Hakim will run the day to day operations. Sid reiterated the need to find the right person, not just hire to fill the position. Perhaps the search committee could spend time talking to stakeholders about the knowledge and skills needed for this position. Peter noted personnel decisions do not include consultation with the Board.

### LEGISLATION

Hakim announced the museum received \$90,000 in CIP money for the Fiesta 50<sup>th</sup> anniversary exhibit. No money was approved for the collections storage. Plan B is to go with future GO Bond elections. The Mayor's budget was released today. The fundraising for the storage facility will be through the Foundation. Funds earmarked for maintenance and repair will be broader in scope to allow for more freedom in how it is expended. John Chavez noted he talked to Brad Winter about establishing a separate line item for exhibits. Better planning is needed for rotation of exhibits and repair of permanent exhibits. The Registrar position is in the budget but the change

requested for rental funds did not get approved. Peter noted we need to learn from our mistakes to insure we do better at the legislature in the future.

#### COLLECTIONS - Marilee

Marilee reported the volunteers toured the collection and she was able to recruit several people to help her at the annex. The new registrar will be a big help. She noted there are 450 records just in the pin collection. She recruited Nancy Oakes, a retired French teacher to help with translation. Other foreign language records will be scanned and sent out for help with translation. She is working on making space to house paper.

#### EXHIBITIONS AND EDUCATION – Amanda

Field trip season is in full swing and Stories in the Sky and Music in the Sky continue to be popular. The education staff is recruiting volunteers to help with all of these. The after school program is being expanded. Rise and Try week went very well with workshops and Ballooning for All well attended. Super Stem Saturday drew over 1,000 attendees. Science Fiesta will be held in June.

Amanda and staff are working on the exhibit schedule for 2020 and 2021. Participatory exhibits are very important to the department. Public Arts will be curating an art show for us in the near future. Hakim noted they have done this at other venues. This one will be curated by Augustine Romero and will highlight ballooning art. Michael noted that Jeremy Rutherford was hired by the Foundation as a lobbyist and was able to secure funds for the exhibit. A list of upcoming exhibits, complete with price tags, would be very valuable for future asks. Peter agreed and reiterated how important it is to spend the \$90,000 correctly to come up with the best exhibit. We need to keep legislators up to date on the progress. October/November is the best time to begin meeting with legislators.

#### COMMITTEE REPORTS

Strategic Planning has completed current work. Education is currently rewriting policy statements and reviewing past projects. The Collections Committee will be meeting in the near future. Exhibitions is planning for 20 and 21 and working on the 50<sup>th</sup> Fiesta and 15<sup>th</sup> Museum exhibits. J.D., Troy, Scott, Betty Ann and Nancy are on this committee.

#### FOUNDATION REPORT

John Chavez reported for the Foundation. Jill has retired and is moving on to a new adventure. Laurie Magovern has been hired as Assistant Director and will lead the staff until a new Executive Director is hired. Deb Bains is handling administration. Board members are actively participating in projects and programs. Planning is well underway for Chic-I-Boom Ball, Red, White and Balloons and Fiesta. Fiesta events are already 80% booked. The Foundation has completed a Planned Giving Program and developed an Investment policy.

Amanda Molina is chairing the Strategic Planning committee and the Foundation hopes to work with the Trustees and the museum, perhaps having joint meeting in the near future. Board members actively lobbied the legislature and look forward to working with the city to increase the budget and resources for the museum.

Hakim answered questions regarding the special revenue funds and explained how those funds were used incorrectly. Fund 225 is a special fund that the public can donate to and specifically

state how the fund can be used. Michael asked about the possibility of having all rentals and events go through the Foundation so the funds stay with the museum. Hakim said this is being explored at the Bio Park to see if there are other ideas that will work.

John concluded by stating the Foundation will be meeting with Shelle and Lawrence and asked the Trustees to support a strong working relationship with all parties involved.

#### NEW BUSINESS

Cindy announced a film highlighting the story of Richard Abruzzo and Carol Davis has been accepted into the Manhattan Film Festival. A trailer is available on U-Tube at [Windridersfilm.com](http://Windridersfilm.com). The producers would like to show the film here, perhaps during Fiesta.

Peter noted the passing of Bob Rice, Julian Nott and Bill Douglas, all well known in the ballooning community. Bill was Josh's Dad's partner.

The next meeting will be May 8, 4:00 pm at the museum.

There being no further business the meeting be adjourned at 5:41 pm.