



ALBUQUERQUE HOUSING AUTHORITY

*"Empowering people in our community through affordable housing
and self-sufficiency opportunities."*

Minutes of the AHA Board of Housing Commissioners

Regular Meeting

Wednesday, October 16, 2013 (MDT)

Carnis Salisbury Building

1840 University Blvd. SE

Albuquerque, NM 87106

1. **Call to Order**

The meeting was called to order at 12:01 p.m. on October 16, 2013. Chairperson Janet McHard presided. The Board met in the Manuel Cordova Conference Room in Open Session.

2. **Roll Call**

AHABHC MEMBERS PRESENT

Ms. Rebecca Chavez

Mr. D. Todd Clarke

Ms. Janet McHard, Chairperson

Ms. Roxanne Rivera-Wiest, Vice Chairperson

AHABHC MEMBERS ABSENT

Mr. Stephen J. Vogel, Excused

A quorum was present.

STAFF PRESENT

Ms. Ramona Baca, Housing Specialist, AHA

Mr. Matt Bailon, Compliance Inspector Supervisor, AHA

Ms. Mundy Boen, Executive Assistant, AHA

Ms. Linda Bridge, Executive Director, AHA

Mr. Brian Eagan, Assistant City Attorney, COA Legal Dept

Mr. Andrew Estocin, Associate Director, AHA

Mr. Daryl Grimm, Warehouse Manager, AHA

Mr. Christopher Krupar, Information System Manager, AHA

Mr. Tom Portillo, Maintenance Manager, AHA

Mr. Vicente Quevedo, Section 8 Housing Supervisor, AHA

Ms. Anita Sanchez-Triviso, Personnel Officer, AHA

Ms. Phyllis Santillanes, Compliance Inspector, AHA

Mr. James Tacosa, Senior Capitol Projects Coordinator, AHA

Ms. Valerie Tenorio, Housing Specialist, AHA

Ms. Janice Wright, Housing Paralegal, COA Legal Dept

3. Approval of Minutes

Board of Housing Commissioners regular meeting, held on September 18, 2013

Member Clarke moved to approve the minutes; seconded by Member Chavez. The motion carried by a vote of 3-0-1. (For: McHard, Clarke, Chavez; Abstain: Rivera-Wiest)

4. Public Comment

No one spoke or wrote to offer Public Comment.

5. Consent Agenda

There were no Consent Agenda Items.

6. Resolutions and Communications

- a) Report of the Secretary – (Executive Director Linda Bridge, Associate Director Andrew Estocin, & Senior Capitol Project Coordinator James Tacosa)

Ms. Bridge and Mr. Estocin presented the September/October 2013 Report of the Secretary, Mr. Tacosa presented the Capital Funds Report, all three addressed questions from Members of the Board. Please see the attached Report.

Member Clarke moved to accept receipt of the Report; seconded by Member Chavez. The motion was carried by a 4-0 vote.

- b) Executive Communication 2013-04 AHA Strategic Plan 2013-2018 (AHA Leadership Team)

Ms. Bridge presented the “AHA Strategic Plan 2013-2018” with an overview of our Mission Statement, Core Values, and the Vision portions of the plan, where she illustrated the differences in the plan that were due to employee involvement along with the Board.

Personnel Officer Anita Sanchez-Triviso and Executive Assistant Mundy Boen presented the quarterly goals table for “Improve Workplace Culture”, where they explained the improvements AHA would like to make in the next nine months.

Section 8 Housing Supervisor Vicente Quevedo and Maintenance Manager Tom Portillo presented the quarterly goals table for “Collaborate for Success”, where they explained the positive changes that need to be made in the next nine months for AHA to become a more efficient agency.

Information System Manager Christopher Krupar and Senior Capitol Projects Coordinator James Tacosa presented the quarterly goals table for “Exceed Expectations”, where they explained more efficient planning throughout the next nine months for a more productive and organized agency.

Member Clarke moved to adopt the “Executive Communication 2013-04 AHA Strategic Plan 2013-2018”; seconded by Member Rivera-Wiest. The motion carried by a 4-0 vote.

7. Old Business

There were no items of Old Business.

8. New Business

a) Frequently Asked Questions (FAQ) Waiting Lists Closure (Associate Director Andrew Estocin)

Mr. Estocin briefly presented the FAQ Waiting Lists Closure where he gave an overview of the issues and concerns that are being presented to community partners regarding the proposed future closure of the AHA Waiting Lists and also addressed questions from Members of the Board. The FAQ Waiting Lists Closure is anticipated to be an action item on the November Board Meeting Agenda.

b) 2013 Revised Edition of the Rules of Conduct (Assistant City Attorney Brian Eagan)

Mr. Eagan presented a brief overview of the 2013 Revised Edition of the Rules of Conduct, a Notice of the Intention to Consider the Adoption of a Rule or Regulation Pertaining to Albuquerque Housing Authority Board of Housing Commissioners will be posted and will be an action item on the November Board Meeting Agenda.

9. Other Business

The next Regular Meeting of the Board will be on Wednesday, November 20, 2013 at 12 noon in the Manuel Cordova Conference Room, at the Albuquerque Housing Authority Administration Office, in the Carnis Salisbury Building, 1840 University Blvd SE, Albuquerque, NM.

10. Adjournment

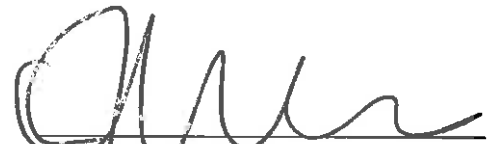
There being no further business to be brought before the Board, Member Rivera-Wiest moved to adjourn the meeting at 1:09 p.m.; seconded by Member Clarke. The motion was carried by a 4-0 vote.

SUBMITTED:

READ AND APPROVED:



Ms. Linda Bridge
Secretary to the Board


Ms. Janet McHard
Chairperson of the Board

Date: November 20, 2013